

UNITED STATES DISTRICT COURT
FOR THE EASTERN DISTRICT OF MICHIGAN

ORIGINAL

ROSS, BROVINS & OEHMKE, P.C.
d/b/a LAWMODE, a Michigan corporation,

Plaintiff,

vs.

- LEXIS/NEXIS, a Division of Reed Elsevier Group, PLC, a British Corporation, and owner of Matthew Bender & Co., Inc., a New York corporation, d/b/a Capsoft Development Corporation,

Defendant.

GIFFORD, KRASS, GROH, SPRINKLE,
ANDERSON & CITKOWSKI, P.C.
John G. Posa
280 N. Woodward, Suite 400
Birmingham, Michigan 48009
Attorneys for Plaintiff

EX-A-BC
ATTNCT 1-8

Case No. 03-74474

Honorable Nancy G. Edmunds

Magistrate Judge Steven D. Pepe

S DIST. COURT CLERK
EAST DIST. MICH
DETROIT

10/12/2004

FILED

BUTZEL LONG
James E. Stewart (P23254)
Christopher M. Taylor (P63780)
350 South Main Street, Suite 300
Ann Arbor, Michigan 48104
(734) 995-3110

PROSKAUER ROSE LLP
Charles S. Sims
Frank P. Scibilia
1585 Broadway
New York, New York 0036
(212) 969-3950
Attorneys for Defendant

**SUPPLEMENTAL BRIEF IN SUPPORT OF LEXISNEXIS' MOTION TO
DISMISS OR, IN THE ALTERNATIVE, FOR SUMMARY JUDGMENT**

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LexisNexis previously demonstrated that the LexisNexis Works are not substantially similar in protectable expression to the LawMode Work. The Court has, however, expressed an even more fundamental concern with LawMode's copyright claim, namely, whether LawMode even has a copyright in the material it claims has been infringed by LexisNexis. For the reasons set forth below, it does not.

I. PLAINTIFF'S HOTDOCS® AUTOMATION OF PUBLIC DOMAIN FORMS IS NOT COPYRIGHTABLE UNDER THE "BLANK FORM DOCTRINE"

LawMode claims a copyright in its HotDocs® automation of public domain forms, that is, the manner in which it used LexisNexis's proprietary software to "express" the dialog boxes that appear to an attorney using plaintiff's product to fill out such forms. That is what its Registration claims and covers, and those particular dialog boxes are what it claims to have deposited with the United States Copyright Office.¹ But there is nothing original in LawMode's dialog boxes.² LawMode's dialog boxes are not copyrightable, whether viewed under the so-called "blank form doctrine," or otherwise.

"Generally, forms, including blank forms, which are intended to be used for recording facts are not the proper subjects of copyright." *M.M. Business Forms Corp. v. Uarco*, 472

¹LawMode's registration certificate is attached as Exhibit A. What LawMode has provided to us as "deposit material" (which we have numbered for ease of reference) is attached as Exhibit B. LawMode claims it also deposited a CD-ROM consisting of its product, but was unable to locate a copy. We have attached CD-ROMs of both the LexisNexis and the LawMode product at Exhibit C. We have to date, despite diligent effort, been unable to obtain from the U.S. Copyright Office the material actually deposited by LawMode. LexisNexis reserves the right to make any additional arguments that may be warranted based on a review of the actual deposit material in the event we are able to obtain it.

²Including, significantly, in those specific dialog boxes that plaintiff claims were infringed by LexisNexis. Because each automated forms product contains hundreds of forms and thousands of individual dialog boxes, and because LawMode's Complaint was not precise as to what exactly LawMode claims has been infringed, LawMode agreed to and did provide examples of forms and dialog boxes it claims "exemplify" the infringement, with the understanding that LexisNexis's motion would be based on those "exemplars." (See Barclay Decl. Exs. 13 & 14; LawMode Appendices 14-35.) LexisNexis thus demonstrated in its motion that there was no substantial similarity of *protectable*

F.2d 1137 (6th Cir. 1973). This so-called "blank form doctrine" arises from *Baker v. Selden*, 101 U.S. 99 (1879), where the Supreme Court held that blank bookkeeping forms were not copyrightable. The doctrine is now codified as part of the copyright regulations set forth at 37 C.F.R. 202.1:

The following are examples of works not subject to copyright . . . (c) Blank forms, such as . . . order forms and the like . . . which are designed for recording information and do not in themselves convey information.

Most courts and commentators recognize, however, that "all forms need not be denied protection simply because many of them failed to display sufficient creativity," *Kregos v. Associated Press*, 937 F.2d 700, 709 (2d Cir. 1991), and that "copyrightability of blank forms . . . is to be determined solely by reference to the presence of absence of a sufficient amount of expression." 1 W. F. PATRY, COPYRIGHT LAW AND PRACTICE 332 (6th ed. 1994). Here, LawMode's forms are not copyrightable precisely because, insofar as any content contributed by LawMode is concerned, they fail to display sufficient creativity. The "deposit material" that LawMode has provided consists predominantly of "samples" of dialog boxes that appear to an attorney using plaintiff's product to fill out selected Michigan public domain forms.³ Those dialog boxes contain no creative expression. Their "look and feel" is a function of HotDocs® and its default settings,⁴ and the words employed are directly from the public domain forms themselves, are paraphrases of the forms' language, or are otherwise obvious or prosaic.⁵

The "blank forms" cases make plain that there is nothing about LawMode's dialog prompts and titles, or the arrangement of its dialogs, that is sufficiently creative to render

expression between LawMode's automation of those public domain forms and LexisNexis's automation of those same forms.

³In addition to the dialog boxes, LawMode's "deposit materials" include (a) a list of forms contained in its product, (b) lists of the variables included in the dialog boxes, and, in some cases, the HotDocs® "script" or programming commands used to create the dialog boxes, and, remarkably (c) a series of dialog boxes labeled "Preferences" (see Ex. B, Tab 2) which appear to be nothing more than screen shots showing which of the various HotDocs® default settings LawMode selected. Of course, LawMode cannot claim a copyright in either the HotDocs® programming language, or its defaults (and its registration certificate makes no such claim).

⁴Barclay Decl. ¶14; Suppl. Barclay Decl. ¶ 4 & Exs. 26-29.

⁵For example, most of the dialog boxes presented to an attorney automating "Answer -Civil" consist of fields for recording such information as "Name," "Address," "Telephone," and "Bar Number." Perhaps the most "creative" dialog is one which essentially tells an attorney to admit or deny the allegations of the Complaint and state the reasons. (See Ex. B at LM 00028-35.) The remainder of the dialog boxes in the "deposit material" follow or paraphrase the language of the forms or are similarly pedestrian.

copyrightable what are otherwise blank spaces for recording information. In *Advanz Behavioral Management Resources, Inc. v. Miraflor*, 21 F. Supp. 2d 1179, 1186 (C.D. Cal. 1998), the court applied the “blank forms doctrine” to find uncopyrightable a series of forms used for home health care management. Like LawMode’s dialogs, Advanz’s forms contained “a number of fields that were obvious or unavoidable, such as labeled spaces for recording personal data regarding the patient . . . , the type of medical insurance coverage possessed by the patient, and so on.” *Id.* at 1190. And, like LawMode’s dialogs which are to a large degree dictated by the language of the public domain forms themselves, other aspects of Advanz’s forms were “mandated by state or federal law,” or “suggested by government regulations” *Id.* Moreover, there was “nothing about the appearance, structure, or layout of [Advanz’s] forms that [was] artistic, creative, innovative or distinctive. They simply consist[ed] of labeled blank spaces in which white check marks may be made or information may be recorded,” and it did not matter to the court that there was “arguably at least some ingenuity involved in the labeling, selection, and arrangement of the blank spaces.” *Id.* at 1190-91. LawMode’s dialogs consist of similar spaces, and, in any event, the “appearance, structure, or layout” of the dialogs, and the “arrangement” of the blank spaces, are dictated by HotDocs® default settings,⁶ which are owned by LexisNexis.

At issue in *M.M. Business Forms Corp v. Uarco Inc.*, 472 F.2d 1137 (6th Cir. 1973), were blank forms designed for use by television repairmen. The forms contained spaces for repairmen to describe the repairs requested, the repairs performed, and similar information, and also paraphrased legal language. The Sixth Circuit agreed that the only arguably expressive portions of the form were the paraphrased legal language, and found that even that

⁶See Exhibit B at LM 00025-27 (setting HotDocs® defaults for margins, font and text alignment).

language was not sufficiently original because it did “nothing more than make a mosaic of the language appearing on other existing forms already in the public domain.” “Elementary legal words and phrases are in the public domain [and] no distinguishable variation in any of these simplistic legal arrangements [could] be attributed to the drafter’s own creativity.” *Id.* at 1138-40.

In sum, LawMode has merely used software owned by LexisNexis to “create” so-called “dialog” boxes which automate the completion of forms created by government entities. In doing so, it adopted the language of the form itself or paraphrased the form’s language, and added no other expression that conveys information (apart from, at best, prosaic headings). The “blank forms doctrine” precludes LawMode from claiming a copyright in its “dialog” boxes.⁷

II. PLAINTIFF HAS NOT REGISTERED A COPYRIGHT CLAIM IN ITS “COMPILED”

In its registration certificate (filed well after release of both the LawMode and LexisNexis products), LawMode claims only a copyright in certain “computer files” which automated public domain forms, and makes no claim to a copyright in any “compilation.”⁸

⁷See also *John H. Harland Co. v. Clarke Checks, Inc.*, 711 F.2d 966, 971-72 (11th Cir. 1983) (plaintiff’s check stub not copyrightable where it did “not convey any information beyond that contained on previously existing check stubs,” and was “merely designed for recording information and does not convey information”); *Matthew Bender & Co., Inc. v. Kluwer Law Book Publishers, Inc.*, 672 F. Supp. 107, 110-11 (S.D.N.Y. 1987) (plaintiff could not claim copyright in forms for recording information regarding personal injury awards which conveyed no information, utilized components that were not original to plaintiff, and employed prosaic column headings, such as “amount” and “jurisdiction”).

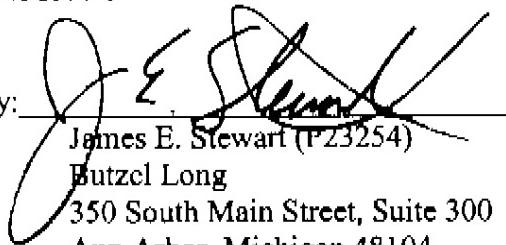
⁸The computer files are all that LawMode claims to have “authored,” and the “Nature of Authorship” section of a certificate “defines the scope of the registration.” Compendium of Copyright Office Practices (1984) (“Compendium II”) ¶ 619. LawMode purports to have deposited a CD-ROM consisting of the LawMode product, but that does not suffice to register all elements of the CD-ROM. The CD-ROM contains material LawMode does not own, namely, material from HotDocs® (which is copyrighted by LexisNexis and its predecessors, Bender and Capsoft, see Copyright Notices on LawMode product disc and cover page of LawMode “deposit materials” (at Ex. C & Ex. B at LM 00002-04)), and public domain forms. Thus, LawMode was obligated to identify precisely what

Because registration of a copyright claim is a jurisdictional prerequisite to suing for infringement of the material claimed, LawMode's compilation claim must be dismissed. *See* 17 U.S.C. § 411(a); *Murray Hill Publ'ns, Inc. v. ABC Commun's Inc.*, 264 F.3d 622, 630 (6th Cir. 2001); *Thron v. HarperCollins Publishers Inc.*, 64 U.S.P.Q.2d 1221, 1221-22 (S.D.N.Y. 2002) (plaintiff's registration of photos could not be construed as registration of "compilation" consisting of plaintiff's photos and text written and copyrighted by third-party).

CONCLUSION

The Court should grant summary judgment dismissing LawMode's Complaint because LawMode's automation is insufficiently creative to be copyrightable; its registration claimed no copyright in any compilation; and in any event LexisNexis' s compilation and dialog boxes are not substantially similar to LawMode's.

By:



James E. Stewart (P23254)
 Butzel Long
 350 South Main Street, Suite 300
 Ann Arbor, Michigan 48104
Attorneys for Defendants

October 12, 2004

Of Counsel:

Charles S. Sims
 Frank P. Scibilia
 PROSKAUER ROSE LLP
 1585 Broadway
 New York, New York 10036
 (212) 969-3950

To: John G. Posa
 GIFFORD, KRASS, GROH, SPRINKLE, ANDERSON & CITKOWSKI, P.C.
 280 N. Woodward, Suite 400
 Birmingham, Michigan 48009

material it authored. *See* Compendium II ¶ 608 (where works contain elements that are separately owned, separate applications containing "appropriate limiting statements" are required).

ORIGINAL

UNITED STATES DISTRICT COURT
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Plaintiff,

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Magistrate Judge Steven D. Pepe

LEXIS/NEXIS, a Division of Reed Elsevier Group, PLC, a British Corporation, and owner of Matthew Bender & Co., Inc., a New York corporation, d/b/a Capsoft Development Corporation,

Defendant.

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EAST DIST. MICH.
DETROIT

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FILED

GIFFORD, KRASS, GROH, SPRINKLE,
ANDERSON & CITKOWSKI, P.C.
John G. Posa
280 N. Woodward, Suite 400
Birmingham, Michigan 48009
Attorneys for Plaintiff

BUTZEL LONG
James E. Stewart (P23254)
Christopher M. Taylor (P63780)
350 South Main Street, Suite 300
Ann Arbor, Michigan 48104
(734) 995-3110

PROSKAUER ROSE LLP
Charles S. Sims
Frank P. Scibilia
1585 Broadway
New York, New York 0036
(212) 969-3950
Attorneys for Defendant

PROOF OF SERVICE

JANINE CONROY VAN CLEVE states that on the 12th day of October, 2004, she served a copy of Supplemental Brief in Support of LexisNexis' Motion to Dismiss or, in the Alternative, for Summary Judgment upon:

John G. Posa, Esq.
Gifford, Krass, Groh, Sprinkle,
Anderson & Citkowski, P.C.
280 N. Woodward, Suite 400
Birmingham, Michigan 48009

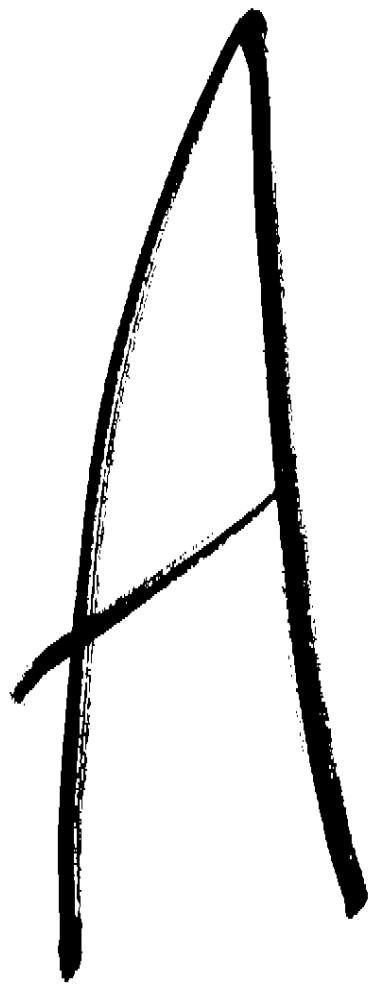
by enclosing a copy of said document in an envelope addressed to the above individual with postage fully pre-paid and depositing the same in the United States mail, Detroit, Michigan.


Janine Conroy Van Cleve

The signator is known to me and acknowledged the foregoing instrument this 12th day of October, 2004.



Kathleen A. Reichenbach, Notary Public
Wayne County, Michigan
My Commission Expires: 10/31/04



CERTIFICATE OF REGISTRATION



OFFICIAL SEAL

This Certificate issued under the seal of the Copyright Office in accordance with title 17, United States Code, attests that registration has been made for the work identified below. The information on this certificate has been made a part of the Copyright Office records.

Marybeth Peters

REGISTER OF COPYRIGHTS
United States of America

FORM TX

For a Literary Work
UNITED STATES COPYRIGHT OFFICE

RE

TX 5-777-049



July 17 2003

Year Month Day Year

2003

LINE IF YOU NEED MORE SPACE, USE A SEPARATE CONTINUATION SHEET

1

TITLE OF THIS WORK ▼

LawMode (TM) Automated Michigan Forms

2

NAME OF AUTHOR ▼

a Rose Browne & Oehmke, P.C. d/b/a LawMode

Was the contribution to this work a work made for hire?

 Yes No

AUTHOR'S NATIONALITY OR DOMICILE

Name or Country

Or Country of:

Domiciled in:

DATES OF BIRTH AND DEATH

Year Born ▼

Year Died ▼

NOTE

Under the law
the "author" of
a work made
for hire is
generally the
employer, not
the employee
(see Instruc-
tions). For any part
of this
work that was
"made for hire"
check "Yes" in the
space
provided, give
the employer
(or other
person for
whom the work
was prepared
as "author" of
the work and
name the
space for claim
of hire and
sign block.

b

NAME OF AUTHOR ▼

Was the contribution to this work a work made for hire?

 Yes No

AUTHOR'S NATIONALITY OR DOMICILE

Name or Country

Or Country of:

Domiciled in:

DATES OF BIRTH AND DEATH

Year Born ▼

Year Died ▼

c

NAME OF AUTHOR ▼

Was the contribution to this work a work made for hire?

 Yes No

AUTHOR'S NATIONALITY OR DOMICILE

Name or Country

Or Country of:

Domiciled in:

WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK

Anonymous?

 Yes No

Pseudonymous?

 Yes No

NATURE OF AUTHORSHIP

Briefly describe nature of material created by this author to which copyright is claimed. ▼

3

YEAR IN WHICH CREATION OF THIS WORK WAS COMPLETED

a

2001

< Year

to all years

DATE AND NATION OF FIRST PUBLICATION OF THIS PARTICULAR WORK

Date ▶ August

Day ▶ 1

Year ▶ 2001

4

COPYRIGHT CLAIMANT(S)

Name and address must be given prior to the claimant in the space as
the claimant(s) named here in space 4 is (are) different from the author(s) named in
space 1, give a brief statement of how the claimant(s) obtained ownership of the copyright.Rose Browne & Oehmke, P.C. d/b/a LawMode
11007 E Camp Haven Rd
Northport, MI 48070See instructions
before continuing
this space

APPLICATION RECEIVED

JUN 17 2003

ONE COPIE RECEIVED

JUN 17 2003

TWO DEPOSITS RECEIVED

JUN 17 2003

FUNDING RECEIVED

JUN 17 2003

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GIFF KRASS SHAY

FEDERAL BUREAU OF INVESTIGATION

U.S. DEPARTMENT OF JUSTICE

10/12/2004

PAGE 13 OF 50

EXAMINED BY

CHECKED BY

CORRESPONDENCE

 Yes

FORM TX

FOR
COPYRIGHT
OFFICE
USE
ONLY

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED MORE SPACE, USE A SEPARATE CONTINUATION SHEET

PREVIOUS REGISTRATION Has registration for this work, or for an earlier version of this work, already been made in the Copyright Office?

 Yes No If your answer is Yes, why is another registration being sought? (Check appropriate box.)

- a. This is the first published edition of a work previously registered as unpublished form.
- b. This is the first application submitted by the author as copyright claimant.
- c. This is a changed version of the work as shown by space 6 on this application.

If your answer is Yes, give Previous Registration Number ▼

Year of Registration ▼

DERIVATIVE WORK OR COMPILED WORK Complete both spaces 4a and 4b for a derivative work, complete only 4b for a compilation.

a. Preexisting Material Identify any preexisting work or works that this work is based on or incorporates. ▼

Approx. 500 forms published by the State of Michigan for the (a) State Court Administrative Office (b) Dept. of Treasury

b. Material Added to This Work Give a brief general statement of the material that has been added to this work and at which copyright is claimed. ▼

Using HotDocs (TM) computer software created component files (ending in .tmp) which automated all forms (except Real Estate)

See instructions
Under computing
this space

— space deleted —

REPRODUCTION FOR USE OF BLIND OR PHYSICALLY HANDICAPPED INDIVIDUALS A signature on this line in space 10 and a check in one of the boxes below in space 11 constitutes a non-exclusive grant of permission to the Library of Congress to reproduce and distribute solely for the blind and physically handicapped and under the conditions and limitations prescribed by the registration of the Copyright Office: (1) copies of the work identified in space 1 of the application in Braille (or similar tactile symbols) or (2) photocards embodying a fraction of a reading of that work; or (3) both.

 Copies and Photocards Copies Only Photocards OnlySee instructions
Under computing
this space

DEPOSIT ACCOUNT If the registration fee is to be charged to a Deposit Account established at the Copyright Office, give name and number of Account

Name ▼ Account Number ▼

CORRESPONDENCE Give name and address to which correspondence about this application should be sent Name/Address/Apt/City/State/Zip ▼

John G. Poos

101 N Main St. Suite 800

Ann Arbor, MI 48104

Area Code and Telephone Number ► 734 913-8300

See instructions
Under computing
this space

CERTIFICATION I, the undersigned, hereby certify that I am the

Check only one ►

- Author
- Other copyright claimant
- Owner of exclusive rights

of the work identified in this application, and that the statements made by me in this application are correct to the best of my knowledge.

I am authorized agent of Rose, Browne & Oehmke, P.C. d/b/a LawMode

None of author or other copyright claimant, or owner of exclusive rights, A.

Typed or printed name and date ▼ If this application gives a date of publication in space 3, do not sign and initial it before that date

John G. Poos

Date ► June 25, 2003



Handwritten Signature ▼

MAIL CERTIFICATE TO

Name ▼
John G. Poos

Certificate will be mailed in window envelope

Address/Apt/City/State/Zip ▼

101 N Main St. Suite 800

City/State/Zip ▼

Ann Arbor MI 48104

Copyright Office
U.S. Department of Justice
101 Franklin Street
Washington, D.C. 20535
Telephone (202) 544-2200
Fax (202) 544-2201
Toll-free (800) 772-9787
TDD (202) 544-2202
FAX (202) 544-2203
Email: copyright@uspto.gov

11

CONTINUATION SHEET FOR APPLICATION FORMS

- This Continuation Sheet is used in conjunction with Forms CA/PA, SA, SR, TX and VA only. Indicate which basic form you are continuing in the space in the upper right hand corner.
- It is as possible, try to fit the information called for into the spaces provided on the basic form.
- If you do not have space enough for all the information you need to give on the basic form, use this continuation sheet and submit it with the basic form.
- If you submit this continuation sheet, clip (do not tape or staple) it to the basic form and fold the two together before submitting them.
- Part A of this sheet is intended to identify the basic application.
Part B is a continuation of Space 2.
Part C (on the reverse side of this sheet) is for the continuation of Spaces 1-4 or 5.

DO NOT WRITE ABOVE THIS LINE FOR COPYRIGHT USE ONLY

FORM TX /CON UNITED STATES COPYRIGHT OFFICE

REG. NO. TX 5-777-049



PA PAU 06 2003 GPO 09 2003 TX PDU VA VAU

EFFECTIVE DATE OF REGISTRATION

(Month) June (Year) 17 (Year) 2003

CONTINUATION SHEET RECEIVED

JUN 17 2003

Page 3 of 4 pages

IDENTIFICATION OF CONTINUATION SHEET: This sheet is a continuation of the application for copyright registration on the basic form submitted for the following work:

● **TITLE:** (Give the title as given under the heading "Title of this Work" in Space 1 of the basic form.)

A LexaNode (TM) Automated Michigan Forms

Identification of Application of **of** **Application** Rose Brooks & Oehrlein, PC d/b/a LawMode

NAME OF AUTHOR ▼

DATES OF BIRTH AND DEATH

Year Born ▼ Year Died ▼

d

Was this contribution to the work a work made for hire?

AUTHOR'S NATIONALITY OR DOMICILE
Name or Country

WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK

Anonymous? Yes No I, the owner or other of this contribution is the sole author of this work.

Pseudonymous? Yes No I, the owner or other of this contribution is the sole author of this work.

Continuation of Space 2 Yes No **NATURE OF AUTHORSHIP:** Briefly describe nature of material created by this author to which copyright is claimed ▼

NAME OF AUTHOR ▼

DATES OF BIRTH AND DEATH

Year Born ▼ Year Died ▼

e

Was this contribution to the work a work made for hire?

AUTHOR'S NATIONALITY OR DOMICILE
Name or Country

WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK

Anonymous? Yes No I, the owner or other of this contribution is the sole author of this work.

Pseudonymous? Yes No I, the owner or other of this contribution is the sole author of this work.

NATURE OF AUTHORSHIP: Briefly describe nature of material created by this author to which copyright is claimed ▼

NAME OF AUTHOR ▼

DATES OF BIRTH AND DEATH

Year Born ▼ Year Died ▼

f

Was this contribution to the work a work made for hire?

AUTHOR'S NATIONALITY OR DOMICILE
Name or Country

WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK

Anonymous? Yes No I, the owner or other of this contribution is the sole author of this work.

Pseudonymous? Yes No I, the owner or other of this contribution is the sole author of this work.

NATURE OF AUTHORSHIP: Briefly describe nature of material created by this author to which copyright is claimed ▼

CONTINUATION OF *Cont. v. 1*

Answer 1

□

— 1 —

30, 353

— 1 —

60

1

C

**Continuation
of other
issues**

80 (Cont'd)

(c) Dept. of Consumer & Industry Services certain IBS forms

卷 (Conc)

(MS Forms) In this work created additional forms represented by computer files ending in .wpd .dot and .tpl created (library list of forms with descriptions represented by computer file Microsoft Word and Microsoft Word).

10

Name	John G. Foley
Number/Street/Address	101 N Main St Suite 600 Charlevoix MI
City/State/Zip	Ann Arbor MI 48104

1. RECOMMENDED USE
a. Recommended use: **Glazing lacquer**
b. Areas of use: **Interior surfaces**
2. MANUFACTURER OR DOWNSIZING

D



ERNEST I. GIFFORD (3)
ALLEN M. KRASS
IRVIN L. GROH (1,2)
DOUGLAS W. SPRINKLE
THOMAS E. ANDERSON (2)
RONALD W. CITKOWSKI)
JUDITH M. RILEY
JULIE A. GREENBERG
DOUGLAS J. McEVoy
JOHN G. POSSA
DOUGLAS L. WATHEN
AVERY N. GOLDSTEIN, PH.D.
MARK D. SCHNEIDER
BEVERLY M. BUNTING
LIONEL D. ANDERSON
ANGELA M. DAVISON
GILBERT R. GABO

OF COUNSEL
ROBERTA J. MORRIS, PH.D. (4)

PATENT AGENTS
MARTIN S. BANCROFT, PH.D.
JULIE K. STAPLE, PH.D.

LAW OFFICES
**GIFFORD, KRASS, POSSA, SPRINKLE,
ANDERSON & CITKOWSKI, P.C.**
PATENT, TRADEMARK AND COPYRIGHT PRACTICE
101 NORTH MAIN, SUITE 800
ANN ARBOR, MICHIGAN 48104-1476

(734) 912-8300
FACSIMILE (734) 912-8007
Info@patlaw.com

ALFRED L. PATHMORE, JR.
(1928-1987)

BIRMINGHAM OFFICE
280 N. OLD WOODWARD AVE.
SUITE 400
BIRMINGHAM, MICHIGAN 48009-3394
(248) 647-6000
FACSIMILE (248) 647-3310

FLORIDA OFFICE
101 WEST VENICE AVE., SUITE 18
VENICE, FLORIDA 34285
(941) 488-4240
FACSIMILE (941) 484-8388

ALSO ADMITTED IN:
(1) WISCONSIN
(2) OHIO
(3) FLORIDA
(4) NEW YORK

October 1, 2004

Our File No. RBO-10070/29

Via Fedex

Mr. Bruce Boyden
Proskauer Rose LLP
1233 20th St., N.W.
Suite 800
Washington, DC 20036-2396

Re: Ross, Brovins & Oehmke, PC vs. Lexis/Nexis
Case No. 03-74474

Dear Mr. Boyden:

Enclosed please find the copyright deposit material for the above-referenced matter.

Very truly yours,

John G. Possa

/slh
Encl.

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- 4. Circuit Court**
- 5. Landlord-Tenant Evictions**
- 6. Claim and Delivery**
- 7. Garnishment**
- 8. Corporations**



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CIVIL LITIGATION

CHECKLIST: Civil Litigation

Complaint

- Amendment to Pleading
- Complaint (Detailed)
- Complaint (Simple) (SCAO-MC 01a)
- Dismissal (SCAO-MC 09)
- Suspension of Fees/Costs, Affidavit and Order (SCAO-MC 20)

Service of Process

General Civil

- Summons (SCAO--MC 01)
- Summons, Petition and Order for 2nd (SCAO--MC 01b)

Personal Service on Prisoner and Affidavit (SCAO--MC 273)
 Alternate Service, Motion and Verification for (SCAO--MC 303)
 Alternate Service, Order for Mail, Tacking, Delivery (SCAO--MC 304)
 Alternate Service, Order for Publication/Posting (SCAO--MC 307)

Family Division
 12a) Proof of Service/Non-Service (SCAO--JC 12a)
 12b) Proof of Service/Non-Service (SCAO--JC 12b)
 46] Publication of Hearing (SCAO--JC 32)
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 Alternate Service, Order for [SCAO--JC 47]

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 Deposit Funds with Court Clerk, Order to (SCAO--CC 05)
 Release Funds, Order to (SCAO--CC 18)
 Security for Costs, Order for (SCAO--MC 305)
 Motions & Orders
 Accommodations, Request for (SCAO--MC 70)
 Adjournment, Order for (SCAO--MC 309)
 Answer to Motion or Petition
 Bankruptcy, Motion/Order to Reopen Case After (SCAO--MC 301)
 Bench Warrant, Petition and (SCAO--MC 229)
 Compel Disclosure or Discovery, Motion to Consolidation, Motion/Order for (SCAO--CC

- 08) Default and Order, Motion to Set Aside (SCAO--DC 99)
 Disqualification/Reassignment, Order of (SCAO--MC 264)
 Motion, form of a (Complex)
 Motion & Notice of Hearing (Simple) (SCAO--CC 326)
 Order or Judgment (Complex)
 Order (Simple), Form of an (SCAO--CC 327)
 Sanctions, Motion for
 Show Cause, Motion and Order to (SCAO--MC 230)
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 Substitution of Attorneys (SCAO--MC 306)
 Summary Disposition, Motion for Venue, Order for Change of (SCAO--MC 316)
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 Request for Hearing on Motion (SCAO--CC 325)
 Request for Hearing - Macomb County
 Request for Hearing - Oakland County
 Request for Hearing - Wayne County
 Entry of Order-Circuit Court
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 Instructions for FOC 53 (SCAO)
 Notice to Enter Order Without Hearing (SCAO--FOC 54)
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 Witness List
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 Appearance of Attorney (SCAO--MC 02)
 Counterclaim or Cross-Claim
 Discovery
 Deposition on Oral Examination
 Court Reporter, Letter to

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 Medical Information, Authorization for Release
 of (SCAO-MC 315)
 Notice of Deposition
 Subpoena, Order to Appear and/or Produce
 (SCAO-MC 11)
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 Answer to Interrogatories
 Interrogatories - Re: Responsive Pleading
 Interrogatories - Affirmative Defenses
 Interrogatories - Expert Witnesses
 Interrogatories - General
 Interrogatories - Trial Witnesses & Exhibits
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 Answer to Request
 Medical Information, Authorization for Release
 of (SCAO-MC 315)
 Request for Entry Upon Land for Inspection and
 Other Purposes
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 Liabilities
 Request for Production of Documents - Generic
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 Request for Admission
 Alternative Dispute Resolution
 Civil Mediator Application (SCAO-MC 281a)
 Case Evaluation
 Order for Case Evaluation (SCAO-MC 30)
 Case Evaluation Notice (SCAO-MC 31)
 Notice of Case Evaluation &
 Acceptance/Rejection of Award -- (SCAO-MC 32)
 Notice of Acceptance/Rejection of Case
 Evaluation Award (SCAO-MC 33)
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 Mediation/CASE Evaluation Summary
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 Acceptance/Rejection Letter to ADR Clerk
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 (SCAO-MC 276)
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 Mediation (SCAO-MC 277)
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 Mediation Status Report (SCAO-MC 280)
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 (SCAO-MC 07)
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 Certain) (SCAO-MC 07a)
 Default and Order, Motion to Set Aside
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Offer or Counteroffer of Judgment
 Reply to Offer of Judgment
 Civil Judgment
 Civil Judgment (SCAO-MC 10)
 Order or Judgment (Complex)
 CHECKLIST: Contingent Fee Calculator
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 of (SCAO-MC 62)
 Satisfaction of Judgment (SCAO-MC 17)
 Taxation of Costs (SCAO-MC 24)

General
 Affidavit
 Attorney Fee Agreement
 Blank Pleading (SCAO-MC 04)
 Client Intake Form
 Cover Sheet (SCAO)
 Cover Sheet for Judge's Copy
 Cover Sheet for pleading or paper
 Proof of Mailing (SCAO-MC 302)
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 Clerk of the Court
 Client
 Conveyance Letters
 Court Reporter, Letter to
 Deposition Letters
 Letter to whomever
 Mediation Award Letter to Client
 Opposing Trial Counsel

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 35) [NEW]
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 NEW]
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 Answer to Complaint with Affirmative Defenses
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 Summons, Petition and Order for 2nd
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 (SCAO-MC 303)
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 (SCAO-MC 07)
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Delivery (SCAO-MC 36) [NEW]
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 (SCAO-MC 37) [NEW]
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 [NEW]
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 Client Intake Form
 Cover Sheet (SCAO)
 Cover Sheet for Judge's Copy
 Cover Sheet for pleading or paper
 Proof of Mailing (SCAO-MC 302)
 Release and Settlement Agreement

CONCEALED WEAPON LICENSE

Requests for Hearing
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 7)
 Notice or Renotice of Hearing
 Request for Hearing on Motion (SCAO-CC)
 325)
 Request for Hearing - Macomb County
 Request for Hearing - Oakland County
 Request for Hearing - Wayne County
 Appeal-Denial of Concaled Weapon License
 (SCAO-CC 79)
 Order-Appeal on Concealed Weapon License
 (SCAO-CC 80)

CORPORATIONS

CHECKLIST: Incorporation Timetable
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 Articles of Incorporation, Prof. Serv. Corp.
 (C&S 501)
 Articles of Incorporation, Profit Corp. (C&S
 500)
 Articles of Incorporation, Restated Profit Corp.
 (C&S 510)
 Cert. of Amendment - Profit & Nonprofit (C&S
 515)
 Cert. of Abandonment of Amendment (C&S 517)
 Certificate of Correction (C&S 518)
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 App'n for Regis. of Corp. Name (C&S 545)
 Cert. of Assumed Name (C&S 541)
 Cert. of Term. of Assumed Name (C&S 543)
 Certificate of Correction (C&S 518)
 Bylaws and Incorporator Minutes
 Minutes: 1st Incorporator Meeting
 --Billing and Transmittal - Minutes: 1st
 Incorporator Meeting
 Bylaws
 --Billing and Transmittal - Bylaws
 Contracts

Promissory Note
 Retailer Agreement
 Internal Revenue Service
 Application for Taxpayer Identification Number
 (IRS Form SS-4)
 Election by a Small Business Corporation (IRS
 Form 2553)
 --Instructions: Election by a Small Business
 Corporation (IRS 2553)
 Letter to Client - Application for FEIN
 Letter to IRS conveying IRS SS4 Application to
 IRS
 Power of Attorney (IRS Form 2848)
 Letters & General
 Client Intake Form
 Client Letter
 CPA Annual Audit Letter from Attorney
 Michigan CS&LD Bureau Letter
 Michigan Dept. of Treasury
 Letter to Michigan CS&LD Bureau
 Power of Attorney (MDT/MESA 151)
 Registration for Michigan Taxes (MDT/MESA
 518)
 --Instructions & Registration Booklet : Michigan
 Business Taxes
 Taxpayer Account and Filing Information
 (C-3479)
 Property Transfers (Real & Personal)
 Bill of Sale
 Deed (Real Estate)
 --Billing and Transmittal -- Deed
 Property Transfer Affidavit
 Registered Office & Resident Agent
 Profit Corporation Information Update
 Certificate of Change of Registered
 Office/Resident Agent (C&S 520)
 Resignation of Resident Agent (C&S 521)
 Certificate of Appointment of Resident Agent
 (C&S 522)
 Certificate of Correction (C&S 518)
 Annual Information Updates
 Profit Corporation Information Update
 Professional service Corporation Information
 Update (C&S 2500w)
 Professional Service Corporation List of
 Shareholders (C&S 314)
 Shareholder & Board of Directors
 Minutes: First Shareholder Meeting
 --Billing and Transmittal - Minutes: First
 Shareholder Meeting
 Minutes: Shareholders or Board
 --Billing and Transmittal - Minutes: Shareholders
 or Board
 Shareholder Written Consent
 Stock Share Certificate
 Stock Repurchase Agreement

CRIMINAL LAW

Infectious Disease Testing

Petition for Testing of Infectious Disease (SCAO-MC 72)
 Notice of Hearing - Pet. for Testing of Infectious Disease (SCAO-MC 73)
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 Appearance of Attorney (SCAO-MC 02)
 Order Regarding Extradition (SCAO MC 270)
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 Work, Order for Release for or to Seek (SCAO-FOC 8)

DEBT COLLECTION

CHECKLIST: Debt Collections
 Small Claims Court
 84) Affidavit & Claim, Small Claims (SCAO--DC --Instructions - Collecting - Small Claims Judgment (SCAO DCI 84)
 Default, Application, Entry and Affidavit (SCAO--MC 07)
 Judgment - Small Claims (SCAO--DC 85)
 Appearance of Attorney (SCAO--MC 02)
 Removal, Demand & Order for (SCAO--DC 86)
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 Complaint (Simple)
 Complaint for Debt Collection (Complex)
 Dismissal (SCAO--MC 09)
 Service of Process
 Summons (SCAO--MC 01)
 Summons, Petition and Order for 2nd (SCAO--MC 01b)
 Personal Service on Prisoner and Affidavit (SCAO--MC 273)
 Alternate Service, Motion and Verification for (SCAO--MC 303)
 Alternate Service, Order for Mail, Tacking, Delivery (SCAO--MC 304)
 Alternate Service, Order for Publication/Posting (SCAO--MC 307)
 Answer & Counterclaim
 Amendment to Pleading
 Answer to Civil Complaint (Simple)
 Answer to Complaint with Affirmative Defenses (Complex)
 Appearance of Attorney (SCAO--MC 02)
 Counterclaim or Cross-Claim

Discovery
 Deposition on Oral Examination
 Court Reporter, Letter to
 Deposition Letters
 Medical Information, Authorization for Release of (SCAO--MC 315)
 Notice of Deposition
 Subpoena, Order to Appear and/or Produce (SCAO--MC 11)
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Answer to Interrogatories
 Interrogatories - Re: Responsive Pleading
 Interrogatories - Affirmative Defenses
 Interrogatories - Expert Witnesses
 Interrogatories - General
 Interrogatories - Trial Witnesses & Exhibits

Request Documents, Things or Entry Upon Land
 Answer to Request
 Medical Information, Authorization for Release of (SCAO--MC 315)
 Request for Entry Upon Land for Inspection and Other Purposes
 Request for Production of Documents - Assets & Liabilities
 Generic Request for Production of Documents -

Request for Admission
 Answer to Request for Admission
 Request for Admission
 Motions & Orders
 Deposit Funds with Clerk
 Deposit Funds with Court Clerk, Order to (SCAO--CC 05)
 Release Funds, Order to (SCAO--CC 18)
 Security for Costs, Order for (SCAO--MC 305)

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 Notice of Hearing to Enter Order (SCAO--FOC 53)
 --Instructions for FOC 53 (SCAO)
 Notice to Enter Order Without Hearing (SCAO--FOC 54)
 --Instructions for FOC 54 (SCAO)
 Objection to Proposed Order (SCAO--FOC 78)

--Instructions for FOC 78 (SCAO)
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 Notice of Hearing - Circuit Court (SCAO--FOC 7)
 Notice or Renotice of Hearing
 Request for Hearing on Motion (SCAO--CC 325)

Request for Hearing - Macomb County
 Request for Hearing - Oakland County
 Request for Hearing - Wayne County
 Motions & Orders

Accommodations, Request for (SCAO--MC 70)
 Adjournment, Order for (SCAO--MC 309)
 Answer to Motion or Petition
 Bankruptcy, Motion/Order to Reopen Case After (SCAO--MC 301)

Bench Warrant, Petition and (SCAO--MC 229)
 Compel Disclosure or Discovery, Motion to Consolidation, Motion/Order for (SCAO--CC 08)
 Default and Order, Motion to Set Aside (SCAO--DC 99)

(SCAO-MC 264)	Disqualification/Recusal, Order of	Order or Judgment (Complex)
	Motion, form of a (Complex)	Foreign Judgment, Affidavit and Notice of
	Motion & Notice of Hearing (Simple)	Entry of (SCAO-MC 62)
(SCAO-CC 326)		Satisfaction of Judgment (SCAO-MC 17)
	Order or Judgment (Complex)	Taxation of Costs (SCAO-MC 24)
327)	Order (Simple), Form of an (SCAO-CC	Garnishment
86)	Removal, Demand & Order for (SCAO-DC	Final Statement on Garnishment of Periodic
	Sanctions, Motion for	Payments (SCAO-MC 48)
	Show Cause, Motion and Order to	Garnishee Disclosure (SCAO-MC 14)
(SCAO-MC 230)		Garnishment Release (SCAO-MC 50)
	Strike Pleading or Paper, Motion to	Guide to Garnishment of Periodic Payments
	Subpoena, Order to Appear and/or Produce	(SCAO-P-01)
(SCAO-MC 11)		Objections to Garnishment and Notice of
	Substitution of Attorneys (SCAO-MC 306)	Hearing (SCAO-MC 49)
	Summary Disposition, Motion for	Order on Objections to Garnishment
	Venue, Order for Change of (SCAO-MC	(SCAO-MC 51)
316)		Req./Writ for Garnishment (Income Tax
	Alternative Dispute Resolution	Refund/Credit) (SCAO-MC 52)
	Civil Mediator Application (SCAO-MC 281a)	Req./Writ for Garnishment (Nonperiodic)
	Case Evaluation	(SCAO-MC 13)
	Order for Case Evaluation (SCAO-MC 30)	Req./Writ for Garnishment (Periodic)
	Case Evaluation Notice (SCAO-MC 31)	Installment Payments
	Notice of Case Evaluation &	Motion for Installment Payments (SCAO-MC
Acceptance/Rejection of Award -- (SCAO-MC 32)		15)
	Notice of Acceptance/Rejection of Case	Order Regarding Installment Payments
Evaluation Award (SCAO-MC 33)		(SCAO-MC 15a)
	Case Evaluation Application (SCAO-MC	Order Setting Aside Installment Payment Order
34)		(SCAO-MC 16a)
	Mediation/Case Evaluation Summary	Petition to Set Aside Installment Payment Order
	Mediation/Case Evaluation Letter to Client	(SCAO-MC 16)
	Acceptance/Rejection Letter to ADR Clerk	Execution Against Property
	Mediation [REVISED]	Discharge of Notice of Levy on Real Estate
	Order for Mediation (SCAO-MC 274)	--Billing and Transmittal - Discharge of Notice
	Motion to Remove Case from Mediation	of Levy on Real Estate
(SCAO-MC 276)		Execution Against Property (SCAO-MC 19)
	Order on Motion to Remove Case from	Notice of Execution Against Property
Mediation (SCAO-MC 277)		--Billing and Transmittal - Notice of Execution
	Motion to Modify Order for Mediation	Against Property
(SCAO-MC 278)		Notice of Levy on Real Estate
	Stipulation for Mediation (SCAO-MC 279)	--Billing and Transmittal - Notice of Levy on
	Mediation Status Report (SCAO-MC 280)	Real Estate
	Mediation/Case Evaluation Letter to Client	Notice of Lis Pendens
	Acceptance/Rejection Letter to ADR Clerk	--Billing and Transmittal - Notice of Lis Pendens
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	Default & Default Judgment	Notice of Sale of Real Estate
	Default, Application, Entry and Affidavit	--Billing and Transmittal - Notice of Sale of Real
(SCAO-MC 07)		Estate
	Default Request, Afft, Entry & Judgment	Release of Lis Pendens
(Sum Certain) (SCAO-MC 07a)		--Billing and Transmittal - Release of Lis
	Default and Order, Motion to Set Aside	Pendens
(SCAO-DC 99)		General
	Offer of Judgment	Affidavit
	Offer or Counteroffer of Judgment	Affidavit of Judgment Debtor (SCAO-DC 87)
	Reply to Offer of Judgment	Appearance of Attorney (SCAO-MC02)
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	Civil Judgment (SCAO-MC 10)	Blank Pleading (SCAO-MC 04)
		Client Intake Form
		Cover Sheet (SCAO)

Cover Sheet for Judge's Copy
 Cover Sheet for pleading or paper
 Proof of Mailing (SCAO-MC 302)
 Release and Settlement Agreement

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- Clerk of the Court
- Client
- Conveyance Letters
- Court Reporter, Letter to
- Deposition Letters
- Garnishee Defendant
- Letter to whomever
- Opposing Trial Counsel

DOMESTIC RELATIONS [REVISED]

CHECKLIST: Divorce Timetable
 Personal Protection Order [REVISED]
 Petition for PPO - Adult (Domestic Relationship) [REVISED]

- Petition for PPO Against Adult (SCAO--CC 375)
- Instructions for CC 375 (SCAO)
- Notice of Hearing on Petition for PPO (SCAO--CC 381)
- Instructions for CC 381 (SCAO)
- PPO - Domestic Relationship (SCAO--CC 376) [REVISED]
- Instructions for CC 376 (SCAO)
- [REVISED]
- Order Denying/Dismissing PPO Petition (SCAO--CC 383)
- Proof of Service/Oral Notice Re: PPO (SCAO--CC 386)
- Petition for PPO - Adult (Nondomestic Relationship) [REVISED]
- Order Denying/Dismissing PPO Petition (SCAO--CC 383)
- Petition for PPO Against Stalking (SCAO--CC 377)
- Instructions for CC 377 (SCAO)
- Notice of Hearing on Petition for PPO (SCAO--CC 381)
- Instructions for CC 381 (SCAO)
- PPO Against Stalking (SCAO--CC 380) [REVISED]
- Instructions for CC 380 (SCAO)
- [REVISED]
- Proof of Service/Oral Notice Re: PPO (SCAO--CC 386)
- Petition for PPO - Minor [REVISED]
- Petition for PPO Against Minor (SCAO--CC 375m)
- Instructions for CC 375m (SCAO)
- Notice of Hearing on Petition for PPO (SCAO--CC 381)
- Instructions for CC 381 (SCAO)
- PPO Against a Minor - Domestic Relationship (SCAO--CC 376M) [REVISED]

-Instructions for CC 376M (SCAO) [REVISED]

Petition for PPO Against Stalking by a Minor (SCAO--CC 377M)

- Instructions for CC 377M (SCAO)
- PPO Against Stalking by a Minor - Nondomestic (SCAO--CC 380M) [REVISED]
- Instructions for CC 380M (SCAO) [REVISED]
- Order Denying/Dismissing PPO Petition (SCAO--CC 383)
- Proof of Service/Oral Notice Re: PPO (SCAO--CC 386)
- Order to Take/Place Into Temporary Custody (SCAO--JC 05)
- Order-Prelim. Hrg./Inquiry (Delinq. or Personal Protection) (SCAO--JC 10)
- Violation of PPO
- Motion and Order to Show Cause for Violating PPO (SCAO--CC 382)
- Instructions for CC 382 (SCAO)
- Order After Hearing on Show Cause for Violating PPO (SCAO--CC 382a)
- Order After Hearing on Violation of PPO (SCAO--CC 384)
- Dismiss, Modify, Extend or Terminate PPO
- Motion to Modify, Extend or Terminate PPO (SCAO--CC 379)
- Instructions for CC 379 (SCAO)
- Motion and Order to Dismiss Action for PPO (SCAO--CC 378)
- Instructions for CC 378 (SCAO)
- Order on Motion to Modify, Extend, Terminate PPO (SCAO--CC 385)
- Complaint & Related Forms
- Complaint for Divorce - Minor Children or Child Support
- Complaint for Divorce - NO Minor Children/NO Child Support
- Dismissal (SCAO--MC 09)
- FOC Informational Pamphlet (SCAO)
- Pleading, Notice of Amendment to Record of Divorce or Annulment - Sample (MDPH Form B 42)
- Suspension of Fees/Costs, Affidavit and Order (SCAO--MC 20)
- Verified Statement (SCAO--FOC 23)
- Service of Process
- General Civil
- Summons (SCAO--MC 01)
- Summons, Petition and Order for 2nd (SCAO--MC 01b)
- Personal Service on Prisoner and Affidavit (SCAO--MC 273)
- Alternate Service, Motion and Verification for (SCAO--MC 303)
- Alternate Service, Order for Mail, Tacking, Delivery (SCAO--MC 304)
- Alternate Service, Order for

Publication/Posting (SCAO-MC 307)

Family Division

Proof of Service/Non-Service (SCAO-JC)

12a)

Proof of Service/Non-Service (SCAO-JC)

12b)

Publication of Hearing (SCAO-JC 32)

46)

Alternate Service, Motion for [SCAO-JC

Alternate Service, Order for [SCAO-JC 47]

Answer to Complaint

Answer to Complaint

(SCAO-JC 07)

Appearance of Attorney/GAL/Lawyer-GAL

(SCAO-JC 07)

Pleading, Notice of Amendment to

Minor Child

Child Care

Child Care Verification (SCAO-FOC 39E)

Custody, Parenting Time and Support, Order

Re: (SCAO-FOC 89)

--Instructions FOC 89 (SCAO)

Child Custody - Newborn

Petition of Parent-Custody of Surrendered

Newborn (SCAO-CCFD 03)

Order for Blood or Tissue Typing or DNA

Profile (SCAO-CCFD 04)

Motion Obj. to DNA Profile or

Blood/Tissue Typing (SCAO-CCFD 05)

Order Re: Custody of Surrendered Newborn
Child (SCAO-CCFD 06)

Child Custody & Parenting Time

Order Modifying Ex Parte Order

(SCAO-FOC 62)

Motion Re: Custody (SCAO-FOC 87)

--Instructions FOC 87 (SCAO)

Order-Hearing on Alleged

Custody/Parenting Time Violation (SCAO-FOC 58)

Order Allowing Change of Domicile

(SCAO-FOC 29)

Order Re: Custody, Parenting Time and

Support (SCAO-FOC 89)

--Instructions FOC 89 (SCAO)

Response to Motion Regarding Custody

(SCAO-FOC 88)

--Instructions FOC 88 (SCAO)

Uniform Child Custody Jurisdiction Act

Affidavit (SCAO-MC 416)

Child Support - Generally

Order Modifying Ex Parte Order

(SCAO-FOC 62)

Contempt (Support), Pet. & Order to Show

Cause (SCAO-FOC 2)

Custody, Parenting Time and Support, Order

Re: (SCAO-FOC 89)

--Instructions FOC 89 (SCAO)

Objection to Child Support Review

(SCAO-FOC 79)

--Instructions FOC 79 (SCAO)

Performance Bond (SCAO-FOC 42)

& FOC 6a)

Support Enforcement Order (SCAO-FOC 6

Support, Motion Re: (SCAO-FOC 50)

--Instructions FOC 50 (SCAO)

Support, Response to Motion Re:

(SCAO-FOC 51)

--Instructions FOC 51 (SCAO)

Support, Order After Hearing on

Modification of (SCAO-FOC 10a & 10b)

Support, Order Re: (SCAO-FOC 52)

--Instructions FOC 52 (SCAO)

Certificate of Overdue Support

(SCAO-FOC 55)

Child Support - Income Withholding

Agreement Suspending Immediate Income

Withholding (SCAO-FOC 63)

Income Withholding Order (SCAO-FOC 5)

Notice of Income Withholding

(SCAO-FOC 11)

Support, Order Re: (SCAO-FOC 52)

--Instructions FOC 52 (SCAO)

Order Correcting Omission of Withholding

Provisions (SCAO-FOC 94)

Order Suspending Immed. Income

Withholding (SCAO-FOC 64)

Order to Suspend/Reinstate Support Order

(SCAO-FOC 74)

Motion to Suspend/Reinstate Support Order

(SCAO-FOC 73)

Child Support - Lien

Petition to Release Lien (SCAO-FOC 47)

Order to Release Lien (SCAO-FOC 48)

Child Support - Medical

Demand for Medical Payment (SCAO-FOC

13)

Qualified Med. Child Support Order

(SCAO-FOC 76a & FOC 76b)

Child Support - Out of State Support Order
(UIFSA)

Notice of Registration of Out of State

Support Order (UIFSA) (SCAO-FOC 30)

Order Conf. Regis. Support Order (UIFSA)

(SCAO-FOC 30a)

Child Support - Transferring Case (RURESA)

Transferring Case, Petition and Order

(RURESA) (SCAO-FOC 31)

Child Support - Suspension of License

Order Re: Payment of Arrearage (Lic. Susp.)

(SCAO-FOC 82)

Order Resc. Lic. Suspension (Child

Support/Parenting Time) (SCAO-FOC 86)

Petition to Rescind License Suspension

(SCAO-FOC 89)

Parenting Time

Order Modifying Ex Parte Order

(SCAO-FOC 62)

Motion Re: Parenting Time (SCAO-FOC

65)

--Instructions FOC 65 (SCAO)

Motion Re: Parenting Time, Response to (SCAO-FOC 66)	Venue, Order for Change of (SCAO-MC 316)
--Instructions FOC 66 (SCAO)	Work, Order for Release for or to Seek (SCAO-FOC 8)
Order-Hearing on Alleged Custody/Parenting Time Violation (SCAO-FOC 58)	Requests for Hearing
Order for Specific Child Visitation	Notice of Hearing - Circuit Court
Order Re: Parenting Time (SCAO-FOC 67)	(SCAO-FOC 7)
--Instructions FOC 67 (SCAO)	Publication of Hearing (SCAO-JC 32)
Motions & Orders	Notice or Renotice of Hearing
Deposit Funds with Clerk	Request for Hearing on Motion (SCAO-CC 325)
Deposit Funds with Court Clerk, Order to (SCAO-CC 05)	Request for Hearing - Macomb County
Release Funds, Order to (SCAO-CC 18)	Request for Hearing - Oakland County
Security for Costs, Order for (SCAO-MC 305)	Request for Hearing - Wayne County
Entry of Order-Circuit Court	Discovery
Notice of Hearing to Enter Order (SCAO-FOC 53)	Deposition on Oral Examination
--Instructions for FOC 53 (SCAO)	Court Reporter, Letter to
Notice to Enter Order Without Hearing (SCAO-FOC 54)	Deposition Letters
--Instructions for FOC 54 (SCAO)	Medical Information, Authorization for
Objection to Proposed Order (SCAO-FOC 78)	Release of (SCAO-MC 315)
--Instructions for FOC 78 (SCAO)	Notice of Deposition
Motions & Orders	Subpoena, Order to Appear and/or Produce (SCAO-MC 11)
Accomodations, Request for (SCAO-MC 70)	Interrogatories
Adjournment, Order for (SCAO-MC 309)	Answer to Interrogatories
Answer to Motion or Petition	Interrogatories - Expert Witnesses
Bankruptcy, Motion/Order to Reopen Case After (SCAO-MC 301)	Interrogatories - General
Compel Disclosure or Discovery, Motion to Consolidation, Motion/Order for (SCAO-CC 08)	Interrogatories - Trial Witnesses & Exhibits
Default and Order, Motion to Set Aside (SCAO-DC 99)	Request Documents, Things or Entry Upon Land
Disqualification/Reassignment, Order of (SCAO-MC 264)	Answer to Request
Motion, form of a (Complex)	Medical Information, Authorization for
Motion & Notice of Hearing (Simple) (SCAO-CC 326)	Release of (SCAO-MC 315)
Order or Judgment (Complex)	Request for Entry Upon Land for Inspection and Other Purposes
Order (Simple), Form of an (SCAO-CC 327)	Request for Production of Documents - Assets & Liabilities
Order (SCAO-FOC 12)	Request for Production of Documents - Generic
Order Modifying Ex Parte Order (SCAO-FOC 62)	Request for Admission
Removal, Demand & Order for (SCAO-DC 86)	Answer to Request for Admission
Sanctions, Motion for Show Cause, Motion and Order to (SCAO-MC 230)	Request for Admission
Strike Pleading or Paper, Motion to Subpoena, Order to Appear and/or Produce (SCAO-MC 11)	Alternative Dispute Resolution
Substitution of Attorneys (SCAO-MC 306)	Arbitration
Summary Disposition, Motion for (SCAO-MC 281b)	Arbitration Acknowledgement
	Case Evaluation
	Order for Case Evaluation (SCAO-MC 30)
	Case Evaluation Notice (SCAO-MC 31)
	Notice of Case Eval. & Accep./Rejectn of Award -- (SCAO-MC 32)
	Notice of Accept/Rejectn of Case Eval. Award (SCAO-MC 33)
	Case Evaluation Application (SCAO-MC 34)
	Mediation Summary - Domestic Relations
	Mediation/CASE Evaluation Summary
	Mediation/CASE Evaluation Letter to Client
	Acceptance/Rejection Letter to ADR Clerk
	Domestic Relations Mediator Application

Mediation

- Order for Mediation (SCAO--MC 274)
- Motion to Remove Case from Mediation (SCAO--MC 276)
- Order on Motion to Remove Case from Mediation (SCAO--MC 277)
- Motion to Modify Order for Mediation (SCAO--MC 278)
- Stipulation for Mediation (SCAO--MC 279)
- Mediation Status Report (SCAO--MC 280)
- Domestic Violence Screening-Referral to Mediation (SCAO--MC 282)
- Mediation Summary - Domestic Relations
- Mediation/CASE Evaluation Letter to Client
- Acceptance/Rejection Letter to ADR Clerk
- Domestic Relations Mediator Application (SCAO--MC 281b)
- Property Settlement**
- CHECKLIST: Divorce Property Settlement Calculator
- Confidential Asset Disclosure Sheet [Macomb County]
- Judgment**
- Default, Application, Entry and Affidavit (SCAO--MC 07)
- Dependency Exemption Election (IRS Form 8332)
- Judgment of Divorce
- Qualified Domestic Relations Order (QDRO)
- Taxation of Costs (SCAO--MC 24)
- Post Judgment**
- Judgment, Satisfaction of (SCAO--MC 17)
- Motion/Stipulation for Transferring Case (Post Judgment) (SCAO--FOC 24)
- Order Transferring Case (Post Judgment) (SCAO--FOC 25)
- Bench Warrants**
- Bench Warrant (SCAO--FOC 14)
- Bench Warrant, Petition and (SCAO--MC 229)
- Friend of the Court (FOC)**
- FOC Grievance (SCAO--FOC 1a)
- FOC Informational Pamphlet (SCAO)
- Request to Access FOC Records and Decision (SCAO--FOC 72)
- General**
- Affidavit
- Attorney Fee Agreement
- Blank Pleading (SCAO--MC 04)
- Client Intake Form
- Cover Sheet (SCAO)
- Cover Sheet for Judge's Copy
- Cover Sheet for pleading or paper
- Proof of Mailing (SCAO--MC 302)
- Release and Settlement Agreement
- Blank Form of Pleading (Second Sheet) (SCAO--JC 22)
- Second Sheet (Circuit Court) (SCAO--FOC 15)
- Letters**
- Clerk of the Court

Client

- Conveyance Letters
- Court Reporter, Letter to
- Deposition Letters
- Friend of the Court
- Letter to whomever
- Mediation Award Letter to Client
- Opposing Trial Counsel

EPIC ADOPTION

- Notice of Proceedings - American Indian Child (SCAO--JC 48)
- Order Terminating Rights of Noncustodial Parent (SCAO--PCA 304)
- Consent to Adoption by Adoptee (SCAO--PCA 307)
- Consent to Adoption by Parent (SCAO--PCA 308)
- Motion & Order - Delayed Regis. of Foreign Birth (SCAO--PCA 350)
- Order Following Hearing on Review of Adoption Placement (SCAO--PCA 351)
- Notice of Hearing (SCAO--JC 45)

EPIC CONSERVATORSHIP

- CHECKLIST: Conservatorship
- Commencement, Modification, Termination
- Request for Notice (SCAO--PC 624)
- Petition to Terminate or Modify (SCAO--PC 638)
- Pet. for App't of Conservator/Protective Order (SCAO--PC 639)
 - Instructions PC 639 (SCAO)
 - What You Need to Know (SCAO--PC 667)
 - Order Re: App't of Conservator (SCAO--PC 640)
 - Waiver/Consent (SCAO--PC 561)
 - Letters of Conservatorship (SCAO--PC 645)
- Fiduciary**
- Renunciation of Right to App't, Nomination of P.R. (SCAO--PC 567)
- Bond of Fiduciary (SCAO--PC 570)
- Acceptance of Appointment (SCAO--PC 571)
- Order re: App't of Fiduciary (SCAO--PC 605)
- Inventory and Accounts**
- Inventory (SCAO--PC 577)
- Account of Fiduciary (SCAO--PC 583)
- Account of Fiduciary (SCAO--PC 584)
- Account of Fiduciary (for Minor), Final (SCAO--PC 648)
- Objection to Account
- Receipt of Ward and Discharge (SCAO--PC 649)
- Petition to Allow Account(s) (SCAO--PC 585a)
- Order Allowing Account(s) (SCAO--PC 585b)
- Waiver/Consent (SCAO--PC 561)
- Fiduciary Removal/Reinstatement**
- Notice of Deficiency (SCAO--PC 600)
- Order Appointing Special/Suspending Fiduciary (SCAO--PC 602)
- Petition and Order for Reinstatement (SCAO--PC 603)

	Order re: App't of Fiduciary (SCAO--PC 605) Petition to Terminate or Modify (SCAO--PC)	EPIC DECEDENT'S ESTATE Small Estates
638)	Guardian Ad Litem Order App'g Physician/Visitor/Mental Health Prof. (SCAO--PC 629) Stmt. of Service & Order for Payment of Court App'td Rep. (SCAO--MC 221) Real Estate Pet. for App'l of Sale of Real Estate (SCAO--PC)	Petition and Order for Assignment (SCAO--PC 556) Testimony Interested Parties (SCAO--PC 565) Supplemental Testimony (SCAO--PC 566) Receipt of Distributive Share (SCAO--PC 588) Sworn Closing Statement, Summary Proceeding (SCAO--PC 590) Certificate of Completion (SCAO--PC 592) Affidavit of Decedent's Successor (SCAO--PC)
646)	Order Approving Sale of Real Estate (SCAO--PC 647) Internal Revenue Service Application for Taxpayer Identification Number (IRS Form SS-4) -- Instructions for TIN (IRS SS-4 Form) Client Letter - Application for FEIN Letter conveying IRS SS4 Application to IRS Power of Attorney (IRS Form 2848) Service of Process/Publication of Hearing Alternate Service, Motion for [SCAO--JC 46] Alternate Service, Order for [SCAO--JC 47] Notice of Hearing (SCAO--PC 562) Proof of Service (SCAO--PC 564) Proof of Service/Non-Service (SCAO--JC 12a) Proof of Service/Non-Service (SCAO--JC 12b) Publication of Notice (SCAO--PC 563) Publication of Hearing (SCAO--JC 32) Summons (SCAO--MC 01)	Safe Deposit Box Pet. & Order to Open Safe Deposit Box - Will or Burial Deed (SCAO PC 551) Safe Deposit Box Certificate and Receipt (SCAO--PC 552) Informal Proceedings Notice of Intent to Req. Informal App't of PR (SCAO--PC 557) Application for Informal Probate and/or App't of P.R. (SCAO--PC 558) Register's Statement (SCAO--PC 568) Notice of Informal Probate (SCAO--PC 575) Supervised Administration Petition for Probate and/or App't of P.R. (SCAO--PC 559) Petition for Supv. Admin. After Previous Adjudication (SCAO--PC 560) Order for Formal Proceedings (SCAO--PC 569)
	General Accommodations, Request for (SCAO--MC 70) Adjournment, Order for (SCAO--MC 309) Appearance of Attorney (SCAO--MC 02) Appearance of Parent of Minor (SCAO--PC 606) Attorney Fee-Retainer Agreement Bench Warrant, Petition and (SCAO--MC 229) Blank Form of Pleading (Second Sheet) (SCAO--JC 22) Client Intake Form Complaint (Simple) (SCAO--MC 01a) Dismissal (SCAO--MC 09) Disqualification/Reassignment, Order of (SCAO--MC 264) Order (SCAO--PC 609) Petition & Order (SCAO--PC 586) Protective Order (SCAO--PC 644) Show Cause, Motion and Order to (SCAO--MC 230) Subpoena, Order to Appear and/or Produce (SCAO--MC 11) Substitution of Attorneys (SCAO--MC 306) Summons (SCAO--MC 01) Suspension of Fees/Costs, Affidavit and Order (SCAO--MC 20) Venue, Petition & Order to Change (SCAO--PC 608) Waiver/Consent (SCAO--PC 561)	Determining Heirs Petition to Determine Heirs (SCAO--PC 553) Order Determining Heirs (SCAO--PC 554) Interested Persons Demand for Notice (SCAO--PC 555) Testimony Interested Parties (SCAO--PC 565) Supplemental Testimony (SCAO--PC 566) Notice Regarding Attorney Fees (SCAO--PC 576) Appearance of Parent of Minor (SCAO--PC 606) Fiduciary Renunciation of Right to App't, Nomination of P.R. (SCAO--PC 567) Bond of Fiduciary (SCAO--PC 570) Acceptance of Appointment (SCAO--PC 571) Letters of Authority for P.R. (SCAO--PC 572) Notice of App't and Duties of P.R. (SCAO--PC 573) Notice of Continued Admin. stration (SCAO--PC 587) Order re: App't of Fiduciary (SCAO--PC 605) Order of Discharge (SCAO--PC 597) Fiduciary Removal/Reinstatement Notice of Deficiency (SCAO--PC 600) Order Appointing Special/Suspending Fiduciary (SCAO--PC 602) Petition and Order for Reinstatement (SCAO--PC 603) Appl'n/Pet. for Removal/Term'n of P.R.

- (SCAO--PC 604)
 Order re: App't of Fiduciary (SCAO--PC 605)
Inventory and Accounts
 Inventory (SCAO--PC 577)
 Account of Fiduciary (SCAO--PC 583)
 Account of Fiduciary (SCAO--PC 584)
 Objection to Account
 Waiver/Consent (SCAO--PC 561)
Claims and Distributions
 Notice to Creditors - Decedent's Estate
(SCAO--PC 574)
 Notice to Known Creditors (SCAO--PC 578)
 Statement and Proof of Claim (SCAO--PC 579)
 Notice of Disallowance of Claim (SCAO--PC 580)
 Notice to Spouse-Rights of Election & Allow.
(SCAO--PC 581)
 Selection-Homestead Allow. & Exempt Property
(SCAO--PC 582)
 Receipt of Distributive Share (SCAO--PC 588)
 REPEATER Receipt of Distributive Share
(SCAO--PC 588)
Real Estate
 Pet. for App'l of Sale of Real Estate (SCAO--PC 646)
 Order Approving Sale of Real Estate
(SCAO--PC 647)
Mediation and Case Evaluation
 Order for Case Evaluation (SCAO--MC 30)
 Stipulation for Mediation (SCAO--MC 279)
 Order for Mediation (SCAO--MC 274)
 Motion to Modify Order for Mediation
(SCAO--MC 278)
 Motion to Remove Case from Mediation
(SCAO--MC 276)
 Order on Motion to Remove Case from
 Mediation (SCAO--MC 277)
 Mediation/Case Evaluation Summary
 Case Evaluation Notice (SCAO--MC 31)
 Notice of Case Evaluation &
 Acceptance/Rejection of Award -- (SCAO--MC 32)
 Notice of Acceptance/Rejection of Case
 Evaluation Award (SCAO--MC 33)
 Case Evaluation Application (SCAO--MC 34)
 Mediation/Case Evaluation Letter to Client
 Mediation Status Report (SCAO--MC 280)
 Acceptance/Rejection Letter to ADR Clerk
Closing & Reopening
 Certificate of No Mich. Est. Tax Liability
(MDT 2356)
 Notice of Intent to Close Estate Administration
(SCAO--PC 589)
 Sworn Statement to Close Unsupervised Admin.
(SCAO--PC 591)
 Certificate of Completion (SCAO--PC 592)
 Petition for Complete Estate Settlement
(SCAO--PC 593)
 Pet. for Adjud. of Testacy & Complete Estate
 Settlement (SCAO--PC 594)
- Order for Complete Settlement (SCAO--PC 595)
Schedule of Distributions and Payment of Claims
(SCAO--PC 596)
 Memo. of Admin. Closing (SCAO--PC 599)
 Appl'n/Pet. to Reopen Estate (SCAO--PC 607)
Probate IRS Forms
 Application for Taxpayer Identification Number
(IRS Form SS-4)
 -- Instructions for TIN (IRS SS-4 Form)
 Client Letter - Application for FEIN
 Letter conveying IRS SS4 Application to IRS
 Life Insurance Application (712)
 Application for IRS Individual Taxpayer
 Identification Number (W-7)
 Solicitud de Número de Identificación (W-7(SP))
 IRS Notice Concerning Fiduciary Relationship
(56)
 Power of Attorney (IRS Form 2848)
 Instructions for Form 2848 Power of Attorney
 and Declaration of Representative
 IRS Application for Extension of Time To File a
 Return and/or Pay U.S. Estate Taxes (4768)
 Death of Accident or Disaster Victim
 Pet. to Est. Death of Accident or Disaster Victim
(SCAO--PC 549)
 Order - Death of Accident or Disaster Victim
(SCAO--PC 550)
 Service of Process/Publication of Hearing
 Alternate Service, Motion for [SCAO--JC 46]
 Alternate Service, Order for [SCAO--JC 47]
 Notice of Hearing (SCAO--PC 562)
 Proof of Service (SCAO--PC 564)
 Proof of Service/Non-Service (SCAO--JC 12a)
 Proof of Service/Non-Service (SCAO--JC 12b)
 Publication of Notice (SCAO--PC 563)
 Publication of Hearing (SCAO--JC 32)
 Summons (SCAO--MC 01)
- General**
 Accomodations, Request for (SCAO--MC 70)
 Adjournment, Order for (SCAO--MC 309)
 Appearance of Attorney (SCAO--MC 02)
 Attorney Fee-Retainer Agreement
 Bench Warrant, Petition and (SCAO--MC 229)
 Blank Form of Pleading (Second Sheet)
(SCAO--JC 22)
 Client Intake Form
 Complaint (Simple) (SCAO--MC 01a)
 Dismissal (SCAO--MC 09)
 Disqualification/Renunciation, Order of
(SCAO--MC 264)
 Order (SCAO--PC 609)
 Petition & Order (SCAO--PC 586)
 Protective Order (SCAO--PC 644)
 Registration of Trust (SCAO--PC 610)
 Show Cause, Motion and Order to (SCAO--MC 230)
 Subpoena, Order to Appear and/or Produce
(SCAO--MC 11)

Substitution of Attorneys (SCAO-MC 306)
 Summons (SCAO-MC 01)
 Suspension of Fees/Costs, Affidavit and Order
 (SCAO-MC 20)
 Venue, Petition & Order to Change (SCAO-PC
 608)
 Waiver/Consent (SCAO-PC 561)

EPIC GUARDIAN AD LITEM

Appointment

Pet. for App't of GAL/Attorney/Lawyer GAL (SCAO-PC 641)
 Order Appointing Attorney (SCAO-PC 628)
 Order Appointing GAL/Attorney (SCAO-PC
 642)
 Acceptance of App't & Report of GAL (SCAO-PC 643)
 Order Appointing Attorney/GAL/Lawyer-GAL (SCAO-JC 03)
 Appearance of Attorney/GAL/Lawyer-GAL (SCAO-JC 07)
 Service of Process/Publication of Hearing
 Alternate Service, Motion for [SCAO-JC 46]
 Alternate Service, Order for [SCAO-JC 47]
 Notice of Hearing (SCAO-PC 562)
 Proof of Service (SCAO-PC 564)
 Proof of Service/Non-Service (SCAO-JC 12a)
 Proof of Service/Non-Service (SCAO-JC 12b)
 Publication of Notice (SCAO-PC 563)
 Publication of Hearing (SCAO-JC 32)
 Summons (SCAO-MC 01)

General

Accomodations, Request for (SCAO-MC 70)
 Adjournment, Order for (SCAO-MC 309)
 Appearance of Attorney (SCAO-MC 02)
 Attorney Fee-Retainer Agreement
 Bench Warrant, Petition and (SCAO-MC 229)
 Blank Form of Pleading (Second Sheet)
 (SCAO-JC 22)
 Client Intake Form
 Complaint (Simple) (SCAO-MC 01a)
 Dismissal (SCAO-MC 09)
 Disqualification/Reassignment, Order of
 (SCAO-MC 264)
 Order (SCAO-PC 609)
 Petition & Order (SCAO-PC 586)
 Protective Order (SCAO-PC 644)
 Show Cause, Motion and Order to (SCAO-MC
 230)
 Subpoena, Order to Appear and/or Produce
 (SCAO-MC 11)
 Substitution of Attorneys (SCAO-MC 306)
 Summons (SCAO-MC 01)
 Suspension of Fees/Costs, Affidavit and Order
 (SCAO-MC 20)
 Venue, Petition & Order to Change (SCAO-PC
 608)
 Waiver/Consent (SCAO-PC 561)

EPIC GUARDIANSHIP

EPIC Guardian - Adult - Developmental Disability
 CHECKLIST: Adult Guardianship
 Client Intake Form
 Petitions

Petition for App't of Guardian (SCAO-PC
 658)
 Report to Accompany Petition to Appoint
 Guardian (SCAO-PC 659)
 Order Appointing Guardian (SCAO-PC
 660)
 Notice of Right to Req. Dismissal/Discharge
 of Guardian (SCAO PC 661)
 Facility Placement
 Petition for Authority for Placement in
 Facility (SCAO-PC 664)
 Order for Placement (SCAO-PC 665)

Fiduciary

Order re: App't of Fiduciary (SCAO-PC
 605)
 Bond of Fiduciary (SCAO-PC 570)
 Acceptance of Appointment (SCAO-PC
 571)
 Letters of Guardianship (SCAO-PC 662)
 Report of Guardian on Condition
 (SCAO-PC 663)
 Fiduciary Removal/Reinstatement
 Notice of Deficiency (SCAO-PC 600)
 Order Appointing Special/Suspending
 Fiduciary (SCAO-PC 602)
 Petition and Order for Reinstatement
 (SCAO-PC 603)
 Petition and Order for Reinstatement
 (SCAO-PC 603)
 Order re: App't of Fiduciary (SCAO-PC
 605)
 Petition to Terminate or Modify (SCAO-PC
 638)

Inventory and Accounts

Inventory (SCAO-PC 577)
 Account of Fiduciary (SCAO-PC 583)
 Account of Fiduciary (SCAO-PC 584)
 Objection to Account
 Petition to Allow Account(s) (SCAO-PC
 585a)
 Order Allowing Account(s) (SCAO-PC
 585b)
 Waiver/Consent (SCAO-PC 561)

Real Estate

Pet. for Appl' of Sale of Real Estate
 (SCAO-PC 646)
 Order Approving Sale of Real Estate
 (SCAO-PC 647)
 Service of Process/Publication of Hearing
 Alternate Service, Motion for [SCAO-JC
 46]
 Alternate Service, Order for [SCAO-JC 47]
 Notice of Hearing (SCAO-PC 562)
 Proof of Service (SCAO-PC 564)

	Proof of Service/Non-Service (SCAO-JC)	Guardian Ad Litem
12a)	Proof of Service/Non-Service (SCAO-JC)	Acceptance of App't & Report of GAL (SCAO-PC 627)
12b)	Publication of Notice (SCAO-PC 563) Publication of Hearing (SCAO-JC 32) Summons (SCAO-MC 01)	Order Appointing Physician/Visitor/Mental Health Prof. (SCAO-PC 629) Report of Physician/Visitor/Mental Health Prof. (SCAO-PC 630) Smt. of Service & Order for Payment of Court App'td Rep. (SCAO-MC 221)
	Service of Process Alternate Service, Motion for [SCAO-JC]	Fiduciary
46]	Alternate Service, Order for [SCAO-JC 47] Proof of Service (SCAO-PC 564)	Order re: App't of Fiduciary (SCAO-PC 605)
	Proof of Service/Non-Service (SCAO-JC)	Bond of Fiduciary (SCAO-PC 570) Acceptance of Appointment (SCAO-PC 571)
12a)	Proof of Service/Non-Service (SCAO-JC)	Letters of Guardianship (SCAO-PC 633) Annual Report - Condition of Incapacitated Individual (SCAO-PC 634)
12b)	Summons (SCAO-MC 01)	Fiduciary Removal/Reinstatement Notice of Deficiency (SCAO-PC 600)
	General Accomodations, Request for (SCAO-MC)	Order Appointing Special/Suspending Fiduciary (SCAO-PC 602) Petition and Order for Reinstatement (SCAO-PC 603)
70)	Adjournment, Order for (SCAO-MC 309) Appearance of Attorney (SCAO-MC 02) Attorney Fee-Retainer Agreement Bench Warrant, Petition and (SCAO-MC)	Order re: App't of Fiduciary (SCAO-PC 605)
229)	Blank Form of Pleading (Second Sheet) (SCAO-JC 22)	Petition to Terminate or Modify (SCAO-PC 638)
	Complaint (Simple) (SCAO-MC 01a) Dismissal (SCAO-MC 09) Disqualification/Reassignment, Order of (SCAO-MC 264)	Review of Guardianship Order Appointing Person to Rev./Inv. Guardianship (SCAO-PC 635)
	Order (SCAO-PC 609) Petition & Order (SCAO-PC 586) Protective Order (SCAO-PC 644) Request for Notice (SCAO-PC 624) Show Cause, Motion and Order to (SCAO-MC 230)	Report on Review of Guardianship of Incapacitated Individual (SCAO-PC 636) Order Following Review of Guardianship (SCAO-PC 637)
	Subpoena, Order to Appear and/or Produce (SCAO-MC 11)	Inventory and Accounts Inventory (SCAO-PC 577)
	Substitution of Attorneys (SCAO-MC 306) Summons (SCAO-MC 01)	Account of Fiduciary (SCAO-PC 583) Account of Fiduciary (SCAO-PC 584)
	Suspension of Fees/Costs, Affidavit and Order (SCAO-MC 20)	Objection to Account Petition to Allow Account(s) (SCAO-PC 585a)
	Venue, Petition & Order to Change (SCAO-PC 608)	Order Allowing Account(s) (SCAO-PC 585b)
	Waiver/Consent (SCAO-PC 561)	Waiver/Consent (SCAO-PC 561)
	EPIC Guardian - Adult - Incapacitated Individual	Real Estate Pet. for Appl' of Sale of Real Estate (SCAO-PC 646)
	CHECKLIST: Adult Guardianship	Order Approving Sale of Real Estate (SCAO-PC 647)
	Client Intake Form	Service of Process/Publication of Hearing
	Appointment	Alternate Service, Motion for [SCAO-JC 46]
	Petition for App't of Guardian (SCAO-PC 625)	Alternate Service, Order for [SCAO-JC 47] Notice of Hearing (SCAO-PC 562)
	-Instructions PC 625 (SCAO)	Proof of Service (SCAO-PC 564)
	Notice to Alleged Incapacitated Individual (SCAO-PC 626)	Proof of Service/Non-Service (SCAO-JC 12a)
	Order Re: App't of Guardian (SCAO-PC 631)	Proof of Service/Non-Service (SCAO-JC)
	Order Appointing Temporary Guardian (SCAO-PC 632)	

12b)	Publication of Notice (SCAO-PC 563) Publication of Hearing (SCAO-JC 32) Summons (SCAO-MC 01)	Order re: App't of Fiduciary (SCAO-PC Petition to Terminate or Modify (SCAO-PC Review of Guardianship Order Appointing Person to Rev./Inv. Guardianship (SCAO-PC 635) Order Following Review of Guardianship (SCAO-PC 637) Report for Court Review of Minor Guardianship (SCAO-PC 655) Order Following Hearing on Status of Minor Guardianship (SCAO-PC 656) Order Following Hearing to Terminate Minor Guardianship (SCAO-PC 657) Inventory and Accounts Inventory (SCAO-PC 577) Account of Fiduciary (SCAO-PC 583) Account of Fiduciary (SCAO-PC 584) Account of Fiduciary (for Minor), Final (SCAO-PC 648) Objection to Account Receipt of Ward and Discharge (SCAO-PC 649) Petition to Allow Account(s) (SCAO-PC 585a) Order Allowing Account(s) (SCAO-PC 585b) Waiver/Consent (SCAO-PC 561) Real Estate Pet. for Appl' of Sale of Real Estate (SCAO-PC 646) Order Approving Sale of Real Estate (SCAO-PC 647) Service of Process/Publication of Hearing Alternate Service, Motion for [SCAO-JC 46] Alternate Service, Order for [SCAO-JC 47] Notice of Hearing (SCAO-PC 562) Proof of Service (SCAO-PC 564) Proof of Service/Non-Service (SCAO-JC 12a) Proof of Service/Non-Service (SCAO-JC 12b) Publication of Notice (SCAO-PC 563) Publication of Hearing (SCAO-JC 32) Summons (SCAO-MC 01)
70)	General Accomodations, Request for (SCAO-MC Adjournment, Order for (SCAO-MC 309) Appearance of Attorney (SCAO-MC 02) Attorney Fee-Retainer Agreement Bench Warrant, Petition and (SCAO-MC Blank Form of Pleading (Second Sheet) (SCAO-JC 22) Complaint (Simple) (SCAO-MC 01a) Dismissal (SCAO-MC 09) Disqualification/Reassignment, Order of (SCAO-MC 264) Order (SCAO-PC 609) Petition & Order (SCAO-PC 586) Protective Order (SCAO-PC 644) Request for Notice (SCAO-PC 624) Show Cause, Motion and Order to (SCAO-MC 230) Subpoena, Order to Appear and/or Produce (SCAO-MC 11) Substitution of Attorneys (SCAO-MC 306) Summons (SCAO-MC 01) Suspension of Fees/Costs, Affidavit and Order (SCAO-MC 20) Venue, Petition & Order to Change (SCAO-PC 608) Waiver/Consent (SCAO-PC 561) EPIC Guardian - Minor CHECKLIST: Minor Guardianship Client Intake Form Appointment Petition for Appointment of Limited Guardian of Minor (SCAO-PC 650) Petition for Appointment of Guardian of Minor (SCAO-PC 651) Limited Guardianship Placement Plan (SCAO-PC 652) Order Appointing Guardian or Ltd. Guardian of Minor (SCAO-PC 653) Fiduciary Bond of Fiduciary (SCAO-PC 570) Order re: App't of Fiduciary (SCAO-PC 605) Annual Report - Condition of Incapacitated Individual (SCAO-PC 634) Annual Report of Guardian on Condition of Minor (SCAO-PC 634) Fiduciary Removal/Reinstatement Notice of Deficiency (SCAO-PC 600) Order Appointing Special/Suspending Fiduciary (SCAO-PC 602) Petition and Order for Reinstatement (SCAO-PC 603)	Accomodations, Request for (SCAO-MC Adjournment, Order for (SCAO-MC 309) Appearance of Attorney (SCAO-MC 02) Appearance of Parent of Minor (SCAO-PC 606) Attorney Fee-Retainer Agreement Bench Warrant, Petition and (SCAO-MC 229) Blank Form of Pleading (Second Sheet) (SCAO-JC 22)
605)		
638)		

	Complaint (Simple) (SCAO--MC 01a)	(SCAO--JC 22)
	Dismissal (SCAO--MC 09)	Dismissal (SCAO--MC 09)
	Disqualification/Reassignment, Order of (SCAO--MC 264)	Disqualification/Reassignment, Order of (SCAO--MC 264) REVISED]
	Order (SCAO--PC 609)	Order (SCAO--PC 609)
	Petition & Order (SCAO--PC 586)	Petition & Order (SCAO--PC 586)
	Protective Order (SCAO--PC 644)	Protective Order (SCAO--PC 644)
	Request for Notice (SCAO--PC 624)	Request for Notice (SCAO--PC 624)
	Show Cause, Motion and Order to (SCAO--MC 230)	Show Cause, Motion and Order to (SCAO--MC 230)
	Subpoena, Order to Appear and/or Produce (SCAO--MC 11)	Subpoena, Order to Appear and/or Produce (SCAO--MC 11)
	Substitution of Attorneys (SCAO--MC 306)	Substitution of Attorneys (SCAO--MC 306)
	Summons (SCAO--MC 01)	Summons (SCAO--MC 01)
	Suspension of Fees/Costs, Affidavit and Order (SCAO--MC 20)	Suspension of Fees/Costs, Affidavit and Order (SCAO--MC 20)
	Venue, Petition & Order to Change (SCAO--PC 608)	Venue, Petition & Order to Change (SCAO--PC 608)
	Waiver/Consent (SCAO--PC 561)	Waiver/Consent (SCAO--PC 561)
	EPIC Guardian - Minor - Substance Abuse Treatment	
	Client Intake Form	
	Appointment	
	Petition for Substance Abuse Treatment	
(SCAO--PC 611)	Order Following Hearing on Petition	Order to Take/Place Into Temporary Custody (SCAO--JC 05)
(SCAO--PC 612)	Objection to Treatment	Order - Prelim. Hrg./Inquiry (Delinq. or Pers. Protection) (SCAO--JC 10)
	Objection of Minor to Substance Abuse Treatment (SCAO--PC 613)	Order - Prelim. Hrg./Inquiry - Child Not Removed (SCAO--JC 11)
	Order Sustaining Objection of Minor	Order - Prelim. Hrg./Inquiry - Child Removed (SCAO--JC 11a)
(SCAO--PC 614)	Dismissal of Minor's Objection (SCAO--PC 615)	Supp. Order of Disposition Following Review Hearing (SCAO--JC 19)
	Service of Process/Publication of Hearing	Order of Disposition, Child Removed from Home (SCAO--JC 26)
46]	Alternate Service, Motion for [SCAO--JC 47]	Publication of Hearing (SCAO--JC 32)
	Notice of Hearing (SCAO--PC 562)	Notice of Hearing (SCAO--JC 45)
	Proof of Service (SCAO--PC 564)	Order of Adjudication (Delinquency) (SCAO--JC 59)
	Proof of Service/Non-Service (SCAO--JC 12a)	Order Term's Parental Rights (Child Protec. Proceedings) (SCAO--JC 63)
	Proof of Service/Non-Service (SCAO--JC 12b)	Order-Perm. Planning Hearing (Child Protec. Proc.) (SCAO--JC 64)
	Publication of Notice (SCAO--PC 563)	Application to Set Aside Adjudication and Order (SCAO--JC 66)
	Publication of Hearing (SCAO--JC 32)	Notice of Hearing (Designated Case)(SCAO--JC 67)
	Order to Take/Place Into Temporary Custody (SCAO--JC 05)	Order After Designation Hearing (SCAO--JC 68)
	Summons (SCAO--MC 01)	Order After Preliminary Examination (Designated Case) (SCAO--JC 69)
	General	Order of Probation (Designated Case) (SCAO--JC 74)
	Accomodations, Request for (SCAO--MC 70)	Order Removing Child After Emergency Removal Hearing (SCAO--JC 75)
	Adjournment, Order for (SCAO--MC 309)	Order of Disposition-Post-Termination Review Hearing (SCAO--JC 76)
	Appearance of Attorney (SCAO--MC 02)	
	Appearance of Parent of Minor (SCAO--PC 606)	
	Attorney Fee-Retainer Agreement	
	Bench Warrant, Petition and (SCAO--MC 229)	
	Blank Form of Pleading (Second Sheet)	
		EPIC MENTAL HEALTH
		Clinical Certificate (SCAO--PCM 208)
		Initial Order Following Hearing on Petition for Admission (SCAO--PCM 214)
		Order-Hearing on Petition for Judicial Admission

(SCAO-PCM 214a)

Petition for Second or Continuing Treatment Order

(SCAO-PCM 218)

Second or Continuing Treatment Order

(SCAO-PCM 219)

ESTATE PLANNING

CHECKLIST: Estate Planning

Codicil and Will

Auth. to Release Will Held for Safe Keeping

(SCAO-PC 548)

Codicil

--Billing and Transmittal - Codicil

Will

--Billing and Transmittal - Will

Conservator/Guardian Nomination

Guardian/Conservator Nomination

--Billing and Transmittal - Guardian/Conservator

Nomination

Durable Power of Attorney

Power of Attorney

--Billing and Transmittal - Power of Attorney

General

Attorney Fee Agreement

Client Intake Form

Patient Advocate

Patient Advocate Appointment (Living Will)

--Billing and Transmittal - Patient Advocate

Appointment (Living Will)

Property Transfers (Real & Personal)

Bill of Sale

Deed (Real Estate)

--Billing and Transmittal -- Deed

Property Transfer Affidavit

Trust

Trust & Registration

Trust

--Billing and Transmittal - Trust

Registration of Trust (SCAO-PC 610)

--Billing and Transmittal - Registration of Trust

Certificate of Trust

Internal Revenue Service

Application for Taxpayer Identification Number (IRS Form SS-4)

-- Instructions for TIN (IRS SS-4 Form)

Client Letter - Application for FEIN

Letter conveying IRS SS4 Application to IRS

Power of Attorney (IRS Form 2848)

LAND CONTRACT FORFEITURE

Complaint and Answer

Forfeiture Notice (SCAO-DC 101)

Complaint for Possession After Land Contract

Forfeiture (SCAO-DC 103)

Answer to Complaint (Simple) (SCAO-DC 03)

Service of Process

Summons - Landlord-Tenant/Land Contract

(SCAO-DC 104)

Summons, Petition and Order for 2nd

(SCAO--MC 01b)

Personal Service on Prisoner and Affidavit

(SCAO--MC 273)

Alternate Service, Motion and Verification for

(SCAO--MC 303)

Alternate Service, Order for Mail, Tacking,

Delivery (SCAO--MC 304)

Alternate Service, Order for Publication/Posting

(SCAO--MC 307)

Judgment and Orders

Default, Application, Entry and Affidavit

(SCAO--MC 07)

Judgment of Possession After Land Contract

Forfeiture (SCAO--DC 106)

Order of Eviction & Writ of Restitution

(SCAO--DC 107)

Order or Judgment (Complex)

Satisfaction of Judgment (SCAO--MC 17)

LANDLORD-TENANT EVICTION

CHECKLIST: Landlord/Tenant Evictions

Service of Process

Summons - Landlord-Tenant/Land Contract

(SCAO--DC 104)

Summons, Petition and Order for 2nd

(SCAO--MC 01b)

Personal Service on Prisoner and Affidavit

(SCAO--MC 273)

Alternate Service, Motion and Verification for

(SCAO--MC 303)

Alternate Service, Order for Mail, Tacking,

Delivery (SCAO--MC 304)

Alternate Service, Order for Publication/Posting

(SCAO--MC 307)

Landlord/Tenant Evictions - Health Hazard/Injury to Premises

Notice to Quit - Health Hazard, Injury to Premises (SCAO--DC 100b)

Complaint - Health Hazard, Injury to Premises (SCAO--DC 102b)

Summons - Landlord-Tenant/Land Contract

(SCAO--DC 104)

Answer to Complaint (Simple) (SCAO-DC 03)

Default, Application, Entry and Affidavit

(SCAO--MC 07)

Judgment, Landlord-Tenant (SCAO--DC 105)

Order of Eviction & Writ of Restitution

(SCAO--DC 107)

Satisfaction of Judgment (SCAO--MC 17)

Landlord/Tenant Evictions - Non-payment of Rent

Demand for Possession - Nonpayment of Rent

(SCAO--DC 100a)

Complaint - Non-Payment of Rent (SCAO--DC 102a)

Summons - Landlord-Tenant/Land Contract

(SCAO--DC 104)

Answer to Complaint (Simple) (SCAO-DC 03)

Default, Application, Entry and Affidavit

(SCAO--MC 07)

Judgment, Landlord-Tenant (SCAO-DC 105)	Subpoena, Order to Appear and/or Produce (SCAO-MC 11)
Order of Eviction & Writ of Restitution (SCAO-DC 107)	Substitution of Attorneys (SCAO-MC 306)
Satisfaction of Judgment (SCAO-MC 17)	Summary Disposition, Motion for
Landlord/Tenant Evictions - Termination of Tenancy	Venue, Order for Change of (SCAO-MC 316)
Notice to Quit - Termination of Tenancy (SCAO-DC 100c)	Installment Payments
Complaint - Termination of Tenancy (SCAO-DC 102c)	Motion for Installment Payments (SCAO-MC 15)
Summons - Landlord-Tenant/Land Contract (SCAO-DC 104)	Order Regarding Installment Payments (SCAO-MC 15a)
Answer to Complaint (Simple) (SCAO-DC 03)	Order Setting Aside Installment Payment Order (SCAO-MC 16a)
Default, Application, Entry and Affidavit (SCAO-MC 07)	Petition to Set Aside Installment Payment Order (SCAO-MC 16)
Judgment, Landlord-Tenant (SCAO-DC 105)	General
Order of Eviction & Writ of Restitution (SCAO-DC 107)	Affidavit
Satisfaction of Judgment (SCAO-MC 17)	Affidavit of Judgment Debtor (SCAO-DC 87)
Mobile Home Evictions	Attorney Fee Agreement
Notice to Quit - Termination of Tenancy (SCAO-DC 100d)	Blank Pleading (SCAO-MC 04)
-- Explanation of Terminations - Mobile Home Renting (SCAO DC 100)	Client Intake Form
Complaint - Termination of Tenancy (SCAO-DC 102d)	Cover Sheet (SCAO)
Summons - Landlord-Tenant/Land Contract (SCAO-DC 104)	Cover Sheet for Judge's Copy
Answer to Complaint (Simple) (SCAO-DC 03)	Cover Sheet for pleading or paper
Default, Application, Entry and Affidavit (SCAO-MC 07)	Proof of Mailing (SCAO-MC 302)
Judgment - Termination of Tenancy, Mobile Home (SCAO-DC 105a)	Release and Settlement Agreement
Order of Eviction & Writ of Restitution (SCAO-DC 107)	Letters
Satisfaction of Judgment (SCAO-MC 17)	Clerk of the Court
Escrow of Rent & Security for Costs	Client
Escrow, Motion and Order for (SCAO-DCH 109)	Conveyance Letters
Escrow, Order to Release (SCAO-DCH 110)	Court Reporter, Letter to
Security for Costs, Order for (SCAO-MC 305)	Deposition Letters
Motions & Orders	Letter to whomever
Accommodations, Request for (SCAO-MC 70)	Opposing Trial Counsel
Adjournment, Order for (SCAO-MC 309)	
Answer to Motion or Petition	
Bankruptcy, Motion/Order to Reopen Case After (SCAO-MC 301)	
Bench Warrant, Petition and (SCAO-MC 229)	
Compel Disclosure or Discovery, Motion to Default and Order, Motion to Set Aside (SCAO-DC 99)	
Disqualification/Reassignment, Order of (SCAO-MC 264)	
Motion, form of a (Complex)	
Order or Judgment (Complex)	
Removal, Demand & Order for (SCAO-DC 86)	
Sanctions, Motion for	
Show Cause, Motion and Order to (SCAO-MC 230)	
Strike Pleading or Paper, Motion to	

- 377) --Instructions for CC 377 (SCAO)
 Notice of Hearing on Petition for PPO
 (SCAO--CC 381)
 --Instructions for CC 381 (SCAO)
 PPO Against Stalking (SCAO--CC 380)
- [REVISED]
 --Instructions for CC 380 (SCAO) [REVISED]
 Proof of Service/Oral Notice Re: PPO
 (SCAO--CC 386)
 Petition for PPO - Minor [REVISED]
 Petition for PPO Against Minor (SCAO--CC
- 375m)
 --Instructions for CC 375m (SCAO)
 Notice of Hearing on Petition for PPO
 (SCAO--CC 381)
 --Instructions for CC 381 (SCAO)
 PPO Against a Minor - Domestic Relationship
 (SCAO--CC 376M) [REVISED]
 --Instructions for CC 376M (SCAO) [REVISED]
 Petition for PPO Against Stalking by a Minor
 (SCAO--CC 377M)
 --Instructions for CC 377M (SCAO)
 PPO Against Stalking by a Minor - Nondomestic
 (SCAO--CC 380M) [REVISED]
 --Instructions for CC 380M (SCAO) [REVISED]
 Order Denying/Dismissing PPO Petition
 (SCAO--CC 383)
 Proof of Service/Oral Notice Re: PPO
 (SCAO--CC 386)
 Order to Take/Place Into Temporary Custody
 (SCAO--JC 05)
 Order-Prelim. Hrg./Inquiry (Delinq. or Personal
 Protection) (SCAO--JC 10)
 Violation of PPO
 Motion and Order to Show Cause for Violating
 PPO (SCAO--CC 382)
 --Instructions for CC 382 (SCAO)
 Order After Hearing on Show Cause for
 Violating PPO (SCAO--CC 382a)
 Order After Hearing on Violation of PPO
 (SCAO--CC 384)
 Dismiss, Modify, Extend or Terminate PPO
 Motion to Modify, Extend or Terminate PPO
 (SCAO--CC 379)
 --Instructions for CC 379 (SCAO)
 Motion and Order to Dismiss Action for PPO
 (SCAO--CC 378)
 --Instructions for CC 378 (SCAO)
 Order on Motion to Modify, Extend, Terminate
 PPO (SCAO--CC 385)
- REAL ESTATE**
- General
- Client Intake Form
 - Power of Attorney
 - Promissory Note
 - Trust, Certificate of
 - Lease - Commercial
- Lease - Commercial
- Lis Pendens
- Notice Lis Pendens
 - Release of Lis Pendens
- Property Transfers (Real & Personal)
- Land Contract
 - Escrow Agreement
 - Affidavit Affecting Real Property
 - Bill of Sale
 - Deed (Real Estate)
 - Billing and Transmittal -- Deed
 - Property Transfer Affidavit
 - Trust, Certificate of
 - Real Estate IRS Forms
 - Forms Relating to Contract of Sale
 - Protect Your Family From Lead in the Home
- (EPA Booklet)
- EPA/HUD Fact Sheet on Lead-Based Paint
 - and Sample Disclosure Format
 - Notes and Mortgages
 - Multistate Fixed Rate Note--Single
- Family--Fannie Mae/Freddie Mac Form 3200--Document Summary
- Multistate Fixed Rate Note-Single
 - Family-Fannie Mae/Freddie Mac Form 3200
 - Multistate Adjustable Rate Rider-ARM
 - 5-2-Fannie Mae/Freddie Mac Form 3111--Document Summary
 - Multistate 1-4 Family Rider--Fannie Mae/Freddie Mac Form 3170
 - Multistate Adjustable Rate Rider-ARM
 - 5-2-Single Family-Fannie Mae/Freddie Mac Form 3111
 - Multistate Adjustable Rate Note--ARM
 - 5-2-FNMA Form 3502--Document Summary
 - Multistate 1-4 Family Rider--FNMA Form 3170--Document Summary
 - Multistate Adjustable Rate Note--ARM
 - 5-2-Single Family--Fannie Mae/Freddie Mac--Form 3502
 - Closing Forms
 - Settlement Statement (HUD-1)
 - Settlement Statement--Optional Form for Transactions Without Sellers (HUD-1A)
 - Buying Your Home - Settlement Costs and Helpful Information (HUD-398-H[4])
 - Tax Forms
 - Internal Revenue Service Forms
 - IRS Request for Taxpayer Identification Number and Certification (W-9)
 - Instructions for the Requester of Form W-9 Request for Taxpayer Identification Num. and Cert.
 - IRS Proceeds From Real Estate Transactions (1099-S)
 - Instructions for Form 1099-S (Proceeds From Real Estate Transactions)

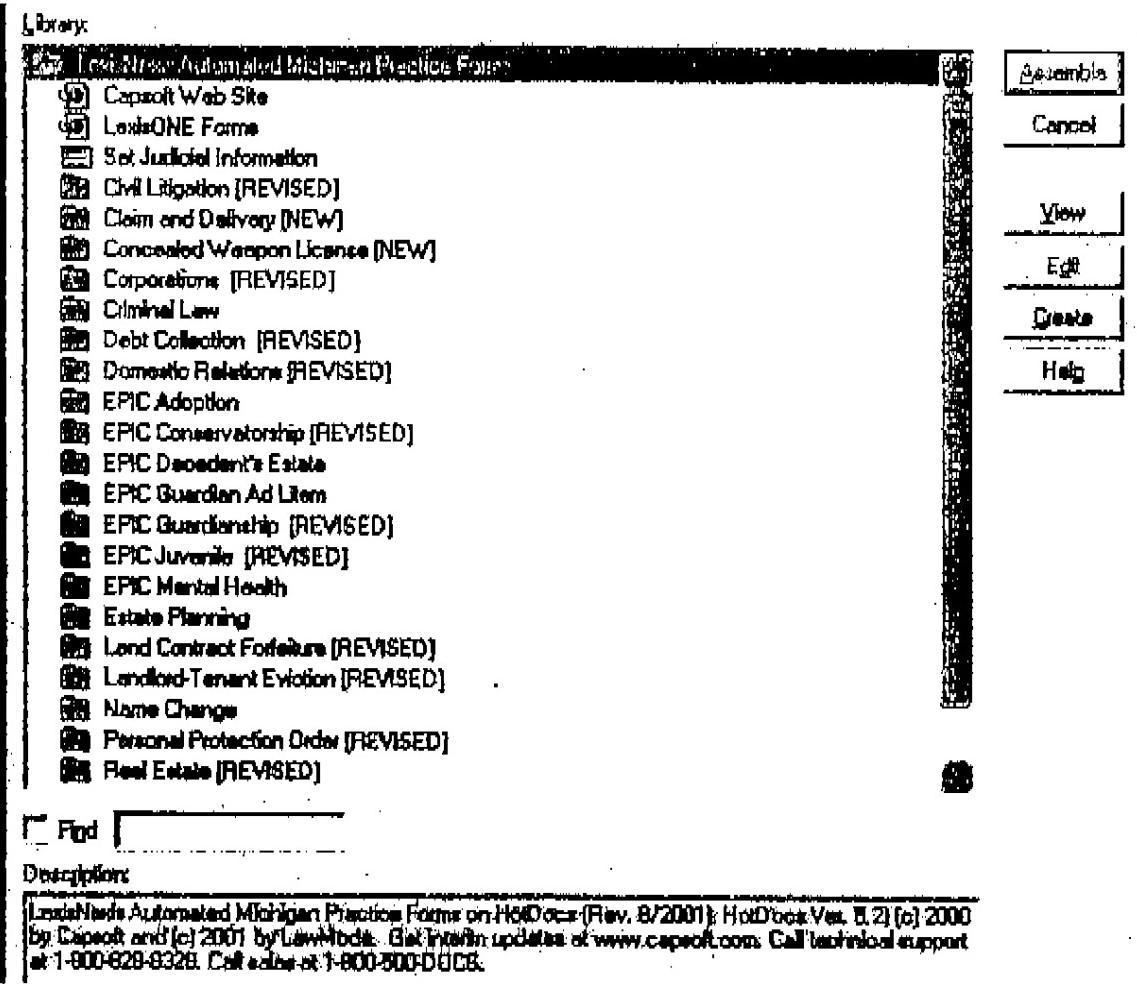
TOOLS

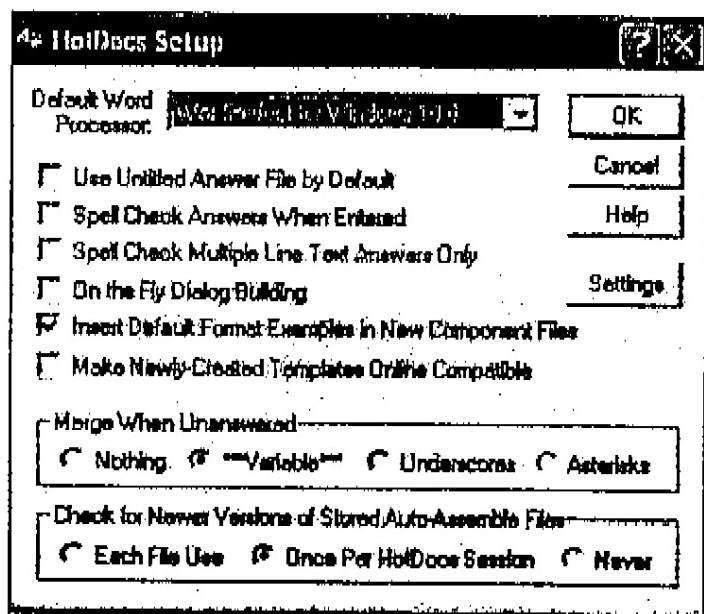
 - Affirmative Defenses
 - Attorney Signature Line with date

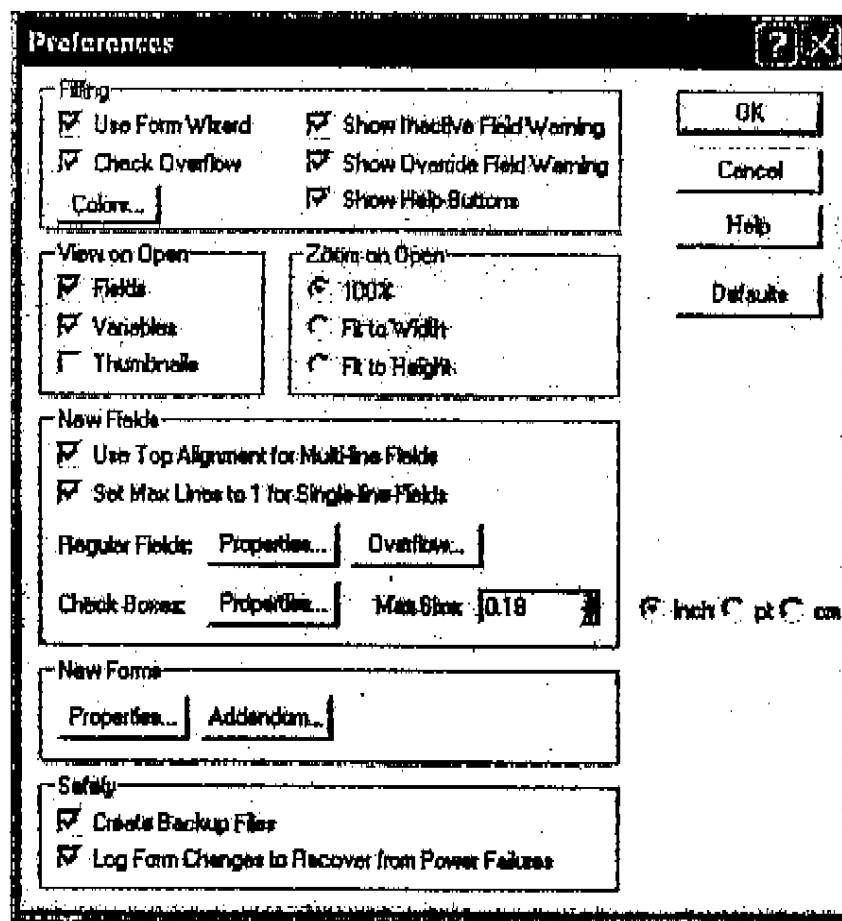
Caption - Complaint, Counterclaim, Cross-Claim
Caption - Court of Appeals
Caption - Divorce
Caption - Judge's copy of motion with date/time
Caption - Trial Court
Civil Cover Sheet
Interrogatory Preamble
Judge's Signature Line

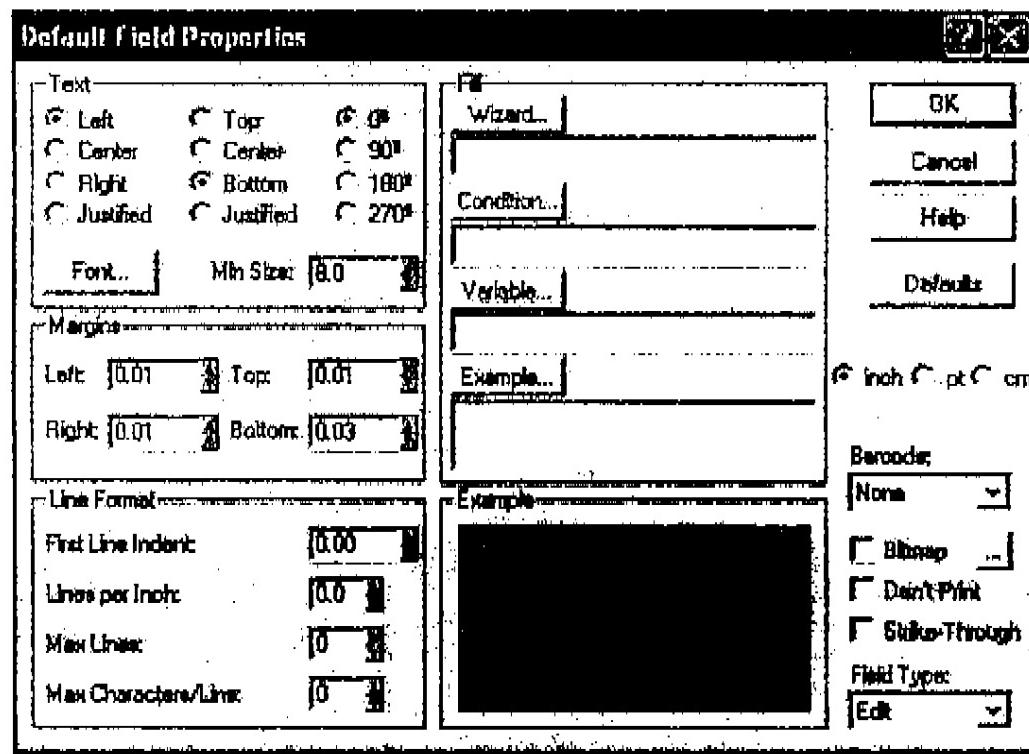
Notice of Hearing
Pleading Title
Proof of Mailing
Title/Preamble to Order
Verification of Pleading w/ Affiant sig & Jurat
Comment Form

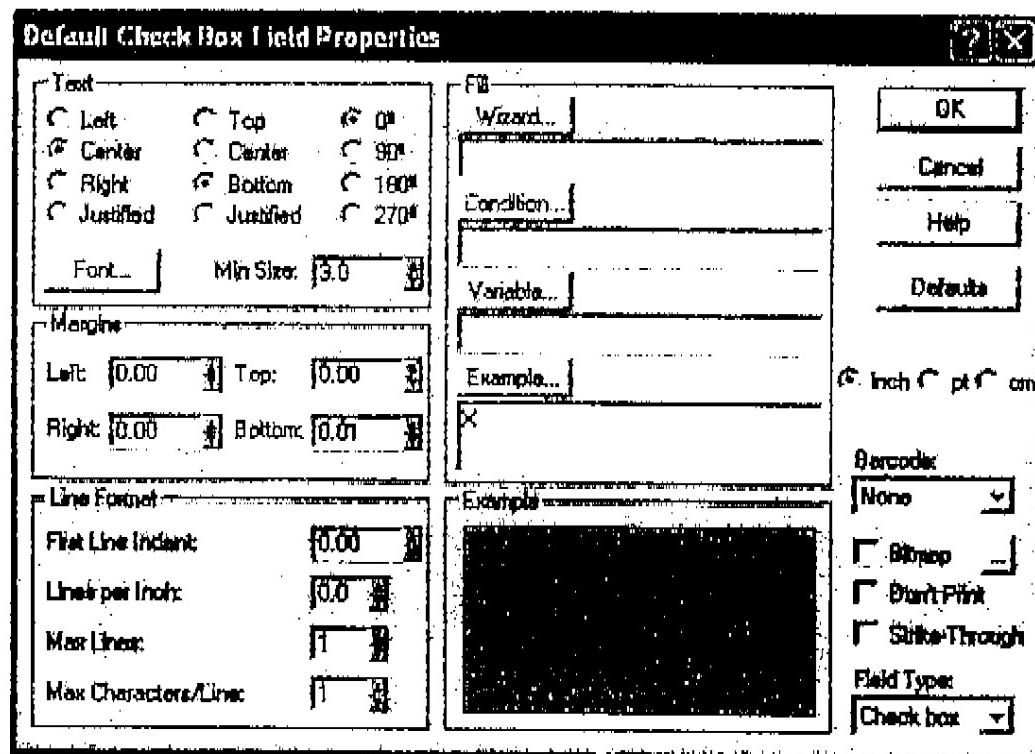
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Approved, SCAO

STATE OF MICHIGAN dical JUDICIAL DISTRICT	ANSWER Civil	CASE NO. Court Case
1 address Court Address CO Plaintiff name(s), address(es), and telephone number(s) Plaintiff Info CO	v Defendant name(s), address(es), and telephone number(s) Defendant Info CO	Court telephone no. Court Telephone
Plaintiff's attorney, bar no., address, and telephone no. Plaintiff Attorney CO	Defendant's attorney, bar no., address and telephone no. Defendant Attorney CO	

- Defendant(s), In answer to the complaint, say(s):
 Attorney for defendant(s),

(Number paragraphs in the answer to correspond to
paragraphs in the complaint. Attach additional
sheets if necessary.)

Answers

Signing date DC03:3

Date

Defendant attorney's signature Defendant AttorneyDefendant's signature Defendant Name

I certify that on this date a copy of this answer was served upon the plaintiff(s) and/or their attorney by:
 personal service.
 ordinary mail addressed to the address(es) shown above.

Date Served DC03:3

Date

Signature Process Server Name

DC 03 (8/86) ANSWER, CIVIL

MCR 2.104, 2.107

LM 00028

LexisNexis Automated Michigan Practice Forms

Court Information

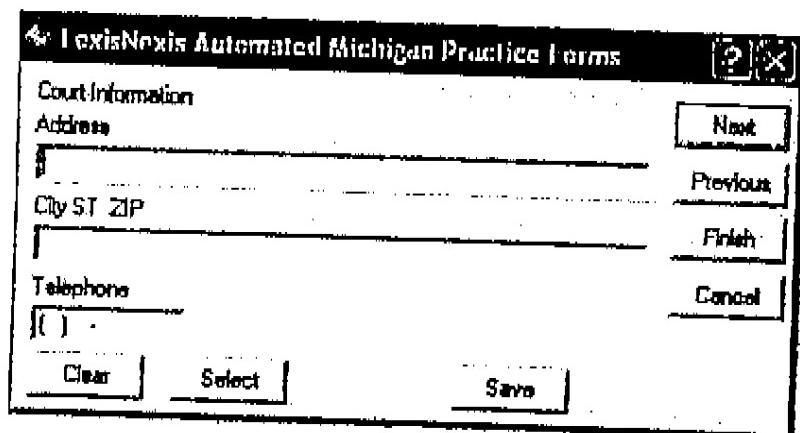
Address

City ST ZIP

Telephone

Next
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Cancel

Clear Select Save



← 1 : LexisNexis Automated Michigan Practice Forms [?][X]

Plaintiff Information

Name

Address

City ST ZIP

Telephone
 () -

4> 1 : LexisNexis Automated Michigan Practice Forms

Defendant Information

Name: _____

Address: _____

City ST ZIP: _____

Telephone: _____

Save

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Finish

Cancel

Help